

INSTRUCTIONS
PETITION FOR LICENSE SUSPENSION
VIOLATION OF VISITATION ORDER

These forms are for individuals to file petitions directly with the court. Please read these instructions completely before beginning. No assistance can be provided by the Bureau of Child Support Services. **Your support officer cannot help you fill out these forms.**

I. WHAT MUST BE INCLUDED IN YOUR PETITION PACKET.

- A. Court order and related documents. Copies of the original court order that gave you visitation rights and any modifications must be included in the Petition Packet. **Please note that you must have a court order for visitation before you can begin license suspension proceedings against the custodial parent.** Copies of these can be obtained from the Clerk of the Court from the county in which the original court order was entered. There may be a charge for copies of these documents.
- B. If your court order required you to attend any classes and/or treatment, all documentation showing you have completed these required classes and/or treatment must be included with your Petition Packet. Types of documents might include certificates of completion or statements from the instructors of those classes.
- C. Complete all of the attached forms as described in these instructions. The form numbers are on the bottom, left hand corner of every form.
- D. Also include in your packet a self addressed, stamped, business sized envelope so the clerk can return your copy to you.

Remember: The court cannot process your Petition until your documentation is complete and has been filled out as described in these instructions!

II. GENERAL INSTRUCTIONS FOR FILLING OUT THE FORMS.

- A. Type or neatly print in ink, all information. The forms will become part of the court file on your case when they are filed with the Clerk of the Court. Bring the correct number of copies with you for filing. The court will charge you for any copies they make for you.

- B. The upper, left-hand corner of the first page of each document you are required to fill out must contain your name, address and telephone number. See the examples at pages 6 & 7 of these instructions for further assistance.
- C. The Heading. The Heading is the second section of the first page. It begins, "IN THE DISTRICT COURT." You must specify which judicial district and county this packet is being filed in. The Clerk of the Court in your county can tell you which judicial district your county is in. See the examples at pages 6 & 7 of these instructions for further assistance.
- D. The Caption. The Caption is at the middle of the first page, just below the Heading. The Caption lists the parties involved in the case and the case number. See the examples at pages 6 & 7 of these instructions for further assistance.

- 1. If you are filing this petition packet in the **same** county that issued the original court order, follow Example 1 (page 6 of these instructions).

If you were the Defendant in the original order, you are the Defendant now. Include the social security numbers of all parties on the Petition. Form #1 is the Petition.

Use the same case number as the original order. This can be found on the right-hand side of the original order. On the Petition, leave the filing fee line blank. The Clerk will fill out that section.

- 2. If you are filing this petition packet in a **different** county than the one that issued the original order, follow Example 2 (page 7 of these instructions).

If you are filing this petition packet in a different county, you **are the Plaintiff and the other parent is the Defendant.** Include the social security numbers of all parties on the Petition. Form #1 is the Petition.

Do not fill in the original case number if you are filing this petition in a different county. The Clerk will issue a new case number. On the Petition, leave the filing fee line blank. The Clerk will fill out that section.

- 3. Please note that the Petition (Form #1) requires more information in the Caption than the other forms. The examples contain all the information required in the Caption for the Petition. For the rest of the forms, fill out only the information that is requested on those forms.

III. FILLING OUT THE PETITION (FORM #1)

A. Fill in your name.

B. PARAGRAPH A.

1. Fill in the title of the original order. Examples of types of original orders include Decree of Divorce, and Judgment and Order of Filiation.
2. Fill in the date of the original order.
3. Fill in the name of the county in which the original order was entered.

C. PARAGRAPH B.

1. Fill in the name of the custodial parent.
2. Explain how that parent has failed to comply with the court order for visitation. Be specific! Give dates, times and the names of any witnesses over the age of 18 who can back up your statement. If you need additional space, fill out an Affidavit as described below in Section IV.

D. PARAGRAPH C.

Fill in the type or types of licenses you believe that parent holds. You can list one or more licenses. Include the name of each licensing authority. For example, drivers' licenses are issued by the Idaho Transportation Department, and hunting and fishing licenses are issued by the Idaho Department of Fish and Game. The names of many licensing authorities can be found in your local phone book.

E. PARAGRAPH D.

Fill in the date of birth of the custodial parent.

F. Sign and date the Petition.

IV. FILLING OUT AN AFFIDAVIT (FORM #2) (optional form).

This is an optional form. The person making the statement must fill out this form, and sign it in front of a notary public. It can be filled out by you, if you need more space to explain the manner in which the custodial parent has failed to comply with the court order for visitation, or anyone who has witnessed the custodial parent's failure to comply with

the court order for visitation. If you don't need more space and there are no witnesses, you don't have to fill out or file this form.

Please note that anyone filling out an Affidavit must be over the age of 18.

V. FILLING OUT THE NOTICE OF INTENT TO SUSPEND A LICENSE (FORM #3)

Fill this form out completely.

VI. FILLING OUT FORMS 4, 5 AND 6

LEAVE THESE FORMS BLANK! They are to be filled out by the court and / or the custodial parent.

VII. FILLING OUT FORM #7.

Form #7 is filled out after Forms 1, 2 and 3 are filled out and filed. See step IX, below.

VIII. FILING THE PETITION.

After everything is filled out as described above, make two copies of Forms 1, 2 and 3. File the original and the two copies of these documents with the Clerk of the Court. You may also wish to give the Clerk one blank copy each of Forms 5 and 6 in the event that the custodial parent does not request a hearing.. Do not give the Clerk your only copy of Forms 5 or 6. You will need to bring Forms 5 and 6 to the hearing, even if you already gave the clerk copies.

Remember to include a copy of the original court order that gave you visitation rights and any modifications to that order. **The court cannot process your Petition unless you already have a court order for visitation. The court also cannot process your Petition until your documentation is complete and has been filled out as described in these instructions.**

Remember also to enclose a stamped, self-addressed, business sized envelope so the Clerk can return your copies to you. The Clerk may be able to return your copies to you while you wait, in which case you will not need the envelope.

There may be a fee for filing the Petition packet. The Clerk can tell you how much that fee will be.

IX. THE AFFIDAVIT OF SERVICE (FORM #7)

Once you have filed Forms 1, 2 and 3, the Clerk of the Court will return to you two copies of these Forms. One copy is for your records; the other copy is for the custodial parent.

Before any further action can be taken on your case, you must “serve” the custodial parent with a court-stamped copy of the Petition (Form #1), copies of any Affidavits (Form #2) and the Notice of Intent to Suspend a License (Form #3). You also need to “serve” the custodial parent with a blank Request for a License Suspension Hearing (Form #4).

In order to legally serve the custodial parent, you should contact a process server. Professional process servers can be found in the yellow pages of your telephone book under “Process Servers.” Some local Sheriff’s Departments may also be able to act as process servers for you. There will be a fee for this service.

Fill out only the Heading and the Caption of Form #7 as described in section II B, C & D of these instructions and the examples found at pages 6 & 7 of these instructions. The process server will fill out the rest of Form #7. Give Form #7 to the process server. You must also give the process server the copies of Forms 1, 2 and 3 that the Clerk returned to you, and a blank copy of Form #4. The process server should return Form #7 to you once service is complete and Form #7 has been signed and notarized.

When you receive the completed Affidavit of Service back from the process server, you must file it with the Court. The court cannot begin license suspension proceedings until Forms 1, 2, 3 and 4 have been properly served on the custodial parent.

X. THE HEARING

If the custodial parent requests a hearing, you will be sent a notice of the hearing date. You must appear at this hearing! Bring with you to the hearing Forms 5 and 6. Remember that you are not to fill out these forms. The Judge or his Clerk will do that after the hearing.

EXAMPLE 1

If you are filing this petition packet in the **same** county as the one that issued the order giving you **visitation rights** (for example, if your Divorce Decree is from Ada County, and you are filing this petition packet in Ada County), fill the Heading and Caption out as follows:

(Your Name Here)

Name

(Your Address Here)

Address

(Your City, State and Zip Here)

City, State and Zip

(Your Telephone Number Here)

Phone Number

PRO SE

IN THE DISTRICT COURT OF THE (District Number) JUDICIAL DISTRICT OF

THE STATE OF IDAHO, IN AND FOR THE COUNTY OF (Name of County)

<u>(Original Plaintiff)</u>)	
)	
Plaintiff,)	Case No. <u>(Original Case Number)</u>
<u>(Original Plaintiff's Social Security Number)</u>)	
)	TITLE OF ORDER
Social Security No.)	
vs.)	
)	
<u>(Original Defendant)</u>)	Filing fee: <u>(Leave This Blank)</u>
)	
Defendant.)	
<u>(Original Defendant's Social Security Number)</u>)	
)	
Social Security No.)	
)	
)	
)	
_____)	

EXAMPLE 2

If you are filing this petition packet in a **different** county than the one that issued the order giving you **visitation rights** (for example, if your Divorce Decree is from Bannock County, and you are filing this petition packet in Kootenai County), fill the Heading and Caption out as follows:

(Your Name)

Name

(Your Address)

Address

(Your City, State and Zip)

City, State and Zip

(Your Telephone Number)

Phone Number

PRO SE

IN THE DISTRICT COURT OF THE (District Number) JUDICIAL DISTRICT OF

THE STATE OF IDAHO, IN AND FOR THE COUNTY OF (Name of County)

<u>(Your Name)</u>)	
)	
Plaintiff,)	Case No. <u>(Leave This Blank)</u>
<u>(Your Social Security Number)</u>)	
Social Security No.)	TITLE OF ORDER
vs.)	
)	
<u>(Custodial Parent's Name)</u>)	Filing fee: <u>(Leave This Blank)</u>
Defendant.)	
<u>(Custodial Parent's Social Security Number)</u>)	
Social Security No.)	
)	
)	

PRO SE FORMS (DO IT YOURSELF)

DOCUMENTS FOR LICENSE SUSPENSION VIOLATION OF VISITATION ORDER

This packet of information has procedures for filing a License Suspension petition. The two reasons licenses may be suspended in Idaho are for denial of court-ordered visitation and for non-payment of support obligations. This petition is for violation of a visitation order.

In 1996, the Idaho Legislature incorporated a provision in the State's License Suspension Law that protects the rights of non-custodial parents to see their children. A parent who has denied the other parent visitation with their child may lose any or all state-issued personal licenses. This applies to court-ordered visitation only.

The attached material will help you take the proper steps in protecting your rights. The documents will allow the court to begin license suspension proceedings against the custodial parent of your child.

The forms are intended for you to use "pro se." Pro se means you can begin legal proceedings on your own. You do not have to have an attorney represent you. There may be fees for copying and filing. Ask the court clerk for information on fees.

Read the instructions carefully. Each document needs to be filled out as instructed. ***Your child support officer cannot help fill out forms.*** Please double-check your work for accuracy and make sure you include all appropriate documentation for your case. If the paperwork is accurate and complete, the process will go more smoothly.

INSTRUCTIONS

PETITION FOR LICENSE SUSPENSION VIOLATION OF VISITATION ORDER

These forms are for individuals to file petitions directly with the court. Please read these instructions carefully and completely *before* beginning. No assistance can be provided by Child Support Services. *Your support officer cannot help you fill out these forms.*

I. WHAT MUST BE INCLUDED IN YOUR PACKET.

- A. Court order and related documents. Copies of the original order that gave you visitation rights and any modifications must be included in the Petition Packet. *You must have a court order for visitation before you can begin license suspension proceedings against the custodial parent.*
- B. If your court order required you to attend any classes and/or treatment, all documentation showing you have completed these required classes and/or treatment must be included with your Petition Packet. Types of documents might include certificates of completion or statements from the instructors of those classes.
- C. Complete all of the attached forms as described in the instructions. The form numbers are on the bottom, left-hand corner of every form.
- D. Also include in your packet a self-addressed, stamped, business-sized envelope so the clerk can return your copy to you.

Remember: The court cannot process your Petition until your documentation is complete and has been filled out as described in these instructions.

II. GENERAL INSTRUCTIONS FOR FILLING OUT THE FORMS.

- A. Type or neatly print in ink, all information. The forms will become part of the court file on your case when they are filed with the Clerk of the Court. Bring the correct number of copies with you for filing. The court will charge for any copies they make for you.
- B. The instructions are numbered so you can fill out the forms step by step. For

example: instruction #1 goes with line #1 on the first form, instruction #2 goes with line #2 on the form and so on. Each line is numbered on your sample sheet. ***Do not fill out the sample sheets. They are only to be used as a guide.*** We suggest you keep the sample sheets and the instructions in front of you as you fill out the forms. Proceed to the step-by-step instructions on the next page.

PLEASE CHECK YOUR WORK. Make sure you have filled in all the appropriate information. Make an extra copy for yourself and remember to include a self-addressed, stamped business-sized envelope so the clerk can return copies to you.

III. FILING THE PETITION.

It is time to file your petition. Make copies of ***forms #1, 2 and 3.*** The form number is on the bottom left hand side of the page. File the original and the two copies of these documents with the Clerk of the Court. Keep two extra copies of ***forms #5 and 6.*** You will need them at the hearing, even though you have already given the clerk copies.

Remember to include a copy of the original order that gave you visitation rights and any modifications. The clerk cannot process your papers unless everything is filled out as described and you have supporting documents from the original visitation order.

Also, remember that there may be a filing fee. You may call the court clerk to check on fees. Come prepared to pay it when you file.

IV. THE AFFIDAVIT OF SERVICE (FORM #7)

Once you have filed ***forms #1, 2, and 3,*** the Clerk of the Court will return to you two copies of these forms. One is for your records, the other is for the custodial parent.

Before further action can be taken in your case, you must "serve" the custodial parent with a court-stamped copy of the petition (***form #1***), copies of any affidavits (***form #2***) and the Notice of Intent to Suspend a License (***form #3***). You also need to "serve" the custodial parent with a blank Request for a License Suspension Hearing (***form #4***).

In order to legally serve the custodial parent, you should contact a process server. Companies that do this can be found in the yellow pages of the phone book under "Process Servers." Some sheriff's departments will serve documents as well. Check with your department to find out the cost.

Form #7 should be given to the process server only after you have filled out the first part of the form as instructed. Also give the process server the copies of ***forms #1, 2 and 3*** that the Clerk returned to you, and a blank copy of ***form #4***. The server should return ***form #7*** to you once service is complete.

Once *form #7* has been returned to you, you must file it with the court. The court cannot begin license suspension proceedings until service is complete.

V. THE HEARING

If the custodial parent requests a hearing, you will be sent a notice of a hearing date.

YOU MUST APPEAR AT THIS HEARING. Bring with you *forms #5 & 6.*

Remember that you are not to fill out these forms. The judge and his or her clerk will do that after the hearing. If there is no hearing, the court may ask you to return the forms.

If the custodial parent ***DOES NOT REQUEST A HEARING YOU DON'T NEED TO DO ANYTHING MORE UNLESS REQUESTED BY THE COURT. THE LICENSE SUSPENSION WILL BE PROCESSED BY THE APPROPRIATE AGENCIES.***

SAMPLE FORM INFORMATION INDEX

Form #1 (numbers 1-24):

- 1 - Print your full name.
- 2 - Print your address (street name and number [and apartment number if needed] or post office box).
- 3 - The city, state and zip code.
- 4 - Your telephone number, including area code (daytime phone).
- 5 - The number of your judicial district. If you are not sure, the court clerk will know.
- 6 - The county in which you are filing the petition. If you have moved to another county since the original court-ordered visitation, then use the county where you now live. For example: if your original visitation order was completed in Bannock County and you now live in Ada County, then you should file in and list Ada County. If the ruling was made in Bannock County and you still live in Bannock County, then that should be where you file.
- 7 - Plaintiff. If the parent with custody of the child was the plaintiff in the original visitation order, then they are still the plaintiff. Fill in their name on line #7. Check your original documents -- the person listed as the plaintiff will remain the plaintiff ***UNLESS you have moved to a different county and are filing in that county. If you have moved and are filing in the new county then YOU BECOME THE PLAINTIFF and need to put your name on line #7. Here's another way to remember this: if you are still living in the same county where you lived when***

your divorce took place then you are actually "continuing" the case that was originally filed, so the plaintiff remains the same. If you moved to a different county, you are the plaintiff because you are actually starting a new case.

- 8 - Social Security number. Fill in plaintiff's Social Security number. **Remember -- if you have moved you are the plaintiff and your social security number goes on line #8.**
- 9 - Defendant. If you were the defendant in the original case and you are filing in the same county, then you are still the defendant and should put your name on this line. Don't forget -- if you have moved to another county and are filing in that county, then you become the plaintiff and the custodial parent becomes the defendant.
- 10 - Social Security number of person named on line #9.
- 11 - Leave this line blank. It is for the court.
- 12 - Case number. Use the same number as the original order **unless** you have moved and are filing in a different county. If you have moved to another county, ask the clerk for a new case number.
- 13 - Filing Fee. Leave this line blank. The court will fill it in.
- 14 - Your name.
- 15 - Type of order under which visitation was ordered. For example: Decree of Divorce, Judgement, or Order of Filiation. This can be found on your original documents.
- 16 - Date of the original order.
- 17- County name in which original order was made.
- 18 - Name of custodial parent who has not allowed you visitation.
- 19 - Explain how this person has not allowed you visitation. Use additional paper if needed. If you have testimony from a witness, fill out **Form #2**. Form #2 is explained beginning with number 25 on this instruction guide.
- 20 - Licenses. Give the types of licenses the custodial parent has. For example: Driver's license - administered through the Department of Transportation; cosmetologist - administered through the Bureau of Occupational Licenses. Give a complete list. Use additional paper if necessary.
- 21 - Birthdate of custodial parent.

- 22 - Today's date.
- 23 - Your signature.
- 24 - Your name printed or typed.

Form #2 (numbers 25-48)

Use this form ONLY if you have a witness who is willing to testify in court that he/she saw your visitation rights violated. If you have additional witnesses you will need additional copies of Form #2. IF YOU DO NOT HAVE A WITNESS, SKIP AHEAD TO NUMBER #49.

- 25 - Your full name.
- 26 - Your address (remember to include street name, apt. number if needed or PO box).
- 27 - City, state and zip code.
- 28 - Your telephone number, including area code (daytime phone).
- 29 - The judicial district in which you are filing. This remains the same as the original order unless you have moved and are filing in a new area. If you are not sure, ask the court clerk.
- 30 - Name of county in which this filing is taking place.
- 31 - Plaintiff. ***This must be filled out exactly as you did with the first form (number #7 on this instruction sheet).***
- 32 - Defendant. ***This must be filled out exactly as you did with the first form (number #9)***
- 33 - Leave this line blank.
- 34 - Case number. ***This must be filled out exactly as you did with the first form (see number #12).***
- 35 - The name of the person who is your witness. This person must be 18 or older. ***Numbers 35-44 should be filled out by your witness.***
- 36 - Address of witness, including city and state.

- 37 - Telephone number of witness, including area code (daytime phone).
- 38 - Age of person who is your witness.
- 39 - Occupation of the witness.
- 40 - Witnesses' relationship to you, i.e., brother, friend, mother.
- 41 - Eyewitness account in support of your claim.
- 42 - Date eyewitness account was written.
- 43 - Signature of eyewitness.
- 44 - Name of eyewitness, typed or printed.
- 45-48 - Leave blank. The notary will fill out these lines. Most banks, accounting firms and government offices have notaries. ***IT IS IMPORTANT THAT THE WITNESS' SIGNATURE BE DONE IN THE PRESENCE OF THE NOTARY.*** There may be a fee for the notary's services.

Form #3 (numbers #49-67)

- 49-52 - Your name, address and telephone number (daytime phone).
- 53 - Use the same judicial district number as you have used on the other forms.
- 54 - Use the same county name as you have used on the other forms.
- 55 - Plaintiff. Again, use the same name as plaintiff you used on other forms.
- 56 - Defendant. Use the same name as defendant you used on other forms.
- 57 - Leave this line blank.
- 58 - Case number remains the same as other forms.
- 59-65 - Custodial Parent information. Fill in all blanks, including evening telephone number.
- 66 - Types of licenses to be suspended. List all personal licenses this person may have. Use additional paper if needed.

- 67 - Licensing Authority. Each license is issued by an agency or department. You must list the appropriate agency with each license. Use additional paper if needed.

Form #4 (number #68)

Leave this entire form blank. This form is two pages.

Form #5 (number #69)

Leave this entire form blank. This form is four pages.

Form #6 (number #70)

Leave entire form blank. This form is one page.

Form #7 (numbers #71-86)

You need to fill out numbers #71-75. Numbers #77-86 must be filled out the by the process server.

- 71 - Judicial district number. Use the same number you have used on other forms.
- 72 - County. Use the same county name you used on other forms.
- 73 - Plaintiff. Use the same name you used on other forms.
- 74 - Defendant. Use the same name you used on other forms.
- 75 - Leave Blank.
- 76 - Case number. Use the same number you used on other forms.
- 77-86 - The process server hired to deliver the papers to the custodial parent must fill in the remainder of this form. This is the affidavit of service. It is given to the process server who will fill in the appropriate information. *A process server can be found in the yellow pages of the phone book. In addition, the sheriff will sometimes act as a process server. There is a fee for their service.*

The sample forms can be found immediately after this page. The actual blank forms you need to complete your work can be found after the sample forms.

ADDITIONAL INSTRUCTIONS FOLLOW THE BLANK FORMS.
The additional instructions will explain what steps are needed after you have completed the forms.

Name

Address

City, State and Zip

Telephone Number

PRO SE

IN THE DISTRICT COURT OF THE _____ JUDICIAL DISTRICT OF

THE STATE OF IDAHO, IN AND FOR THE COUNTY OF _____

_____)	
)	
_____ Plaintiff,)	Case No. _____
)	
_____ Social Security No.)	PETITION FOR
vs.)	SUSPENSION OF A
)	LICENSE--VISITATION
)	
_____ Defendant.)	
)	Filing fee: _____
_____ Social Security No.)	
)	
)	
_____)	

Pursuant to Idaho Code §7-1403(3), _____ (the petitioner) respectfully petitions this Court to issue an order suspending a license for failure to comply with an order providing for visitation with a minor child. This petition is supported by the following:

a. Visitation was ordered in the _____ (type of order) entered

in the above matter on or about _____ (date of order) in _____ county.

b. Manner in which _____ (the custodial parent) has failed to comply with an order for visitation (use additional paper if needed and attach):

c. Type or types of licenses the custodial parent is believed to hold and the name of each licensing authority (attach additional pages if necessary): _____

d. The custodial parent's date of birth is _____
month/day/year

DATED this _____ day of _____, 19_____.

Signature

Print or Type Name

Name

Address

City, State and Zip

Telephone Number

PRO SE

IN THE DISTRICT COURT OF THE _____ JUDICIAL DISTRICT OF

THE STATE OF IDAHO, IN AND FOR THE COUNTY OF _____

_____)	
)	
Plaintiff,)	Case No. _____
)	
vs.)	AFFIDAVIT IN SUPPORT
)	OF PETITION FOR
_____)	SUSPENSION OF A
Defendant.)	LICENSE--VISITATION
)	
_____)	

This affidavit is made by:

Name: _____

Address: _____

Telephone number: _____

Age (you must be over the age of 18): _____

DATED This _____ day of _____, 19_____.

Signature

Type or Print Name

SUBSCRIBED AND SWORN TO before me this _____ day of _____ 19_____.

Notary Public for Idaho
Residing at: _____
Commission Expires: _____

Type(s) of license(s) to be suspended: _____
Licensing Authorities: _____
(attach additional pages if necessary)

It has been alleged that you have failed to comply with an order providing for visitation with a minor child. Under Idaho Code § 7-1403, you are subject to suspension of your license(s).

If you do not demonstrate compliance with the order for visitation, or establish good cause why your license(s) should not be suspended, this court will issue an order directing that your license(s) be suspended.

You have the right to request a hearing within 21 calendar days from the date this document was served on you.

Enclosed is a blank Request for a License Suspension Hearing.

Your request must be filed with the clerk of this court or postmarked by the 21st calendar day from the date you were served.

THIS IS YOUR ONLY OPPORTUNITY TO HAVE A HEARING.

If you fail to request a hearing within 21 days from the date this document was served on you, or fail to appear at a scheduled hearing, your defenses and objections will not be considered. This court will direct the licensing authority or authorities listed above to suspend your license(s).

Please do not contact the licensing authority or authorities about this notice. If this court issues an order to suspend your license, all licensing authorities are required by law to suspend your license. If your license is suspended, you are subject to possible criminal penalties and/or sanctions by the licensing authority for operating or working without a license.

IN THE DISTRICT COURT OF THE _____ JUDICIAL DISTRICT OF
THE STATE OF IDAHO, IN AND FOR THE COUNTY OF _____

_____)	
)	
Plaintiff,)	Case No. _____
)	
vs.)	REQUEST FOR A
)	LICENSE SUSPENSION
_____)	HEARING--VISITATION
Defendant.)	
)	
_____)	

I request a hearing concerning the allegation that I have not complied with a court order providing for visitation with a minor child. Explanation: _____

Name: _____

Social Security Number: _____ Date of Birth: _____

Address: _____

City, State & Zip Code: _____

Telephone number (Day): _____ (Evening): _____

DATED this _____ day of _____, 19____.

Signature

Type or Print Name

In addition, the licensee is subject to the penalties of the appropriate licensing authorities if this order of license suspension is violated.

____ 2. _____, having been served with the Notice of Intent to Suspend a License on _____, filed a request for hearing within twenty-one days of receiving the notice. A hearing was scheduled for _____, but _____ failed without good cause to appear for the scheduled hearing. Therefore, by authority found at Idaho Code § 7-1406, a DEFAULT ORDER OF LICENSE SUSPENSION is hereby entered against _____ as to the following license(s): _____.

In addition, the licensee is subject to the penalties of the appropriate licensing authorities if this order of license suspension is violated.

____ 3. _____, having been served with the Notice of Intent to Suspend a License on _____, filed a request for hearing within twenty-one days of receiving the notice. _____, having appeared:

- ____ in person pro se,
- ____ through his/her attorney of record, _____,

failed to demonstrate compliance with an order for visitation or to establish good cause why the license should not be suspended. Therefore, by authority found at Idaho Code § 7-1406, an ORDER OF LICENSE SUSPENSION is hereby entered against _____ as to the following license(s): _____.

In addition, the licensee is subject to the penalties of the appropriate licensing authorities if this order of license suspension is violated.

_____ 4. _____, having been served with the Notice of Intent to Suspend a License on _____, filed a request for hearing within twenty-one days of receiving the notice. _____, having appeared:

_____ in person pro se, or

_____ through his/her attorney of record, _____,

demonstrated:

_____ compliance with an order for visitation, or

_____ good cause why the license should not be suspended.

Therefore, by authority found at Idaho Code § 7-1406, the PETITION FOR SUSPENSION OF A LICENSE is hereby DISMISSED WITHOUT PREJUDICE.

_____ 5. Additional findings: _____

DATED this _____ day of _____, 19 _____.

JUDGE

CERTIFICATE OF MAILING

I hereby certify that on the _____ day of _____, 19____, a true and correct copy of the foregoing was served upon:

_____,
Plaintiff

By:
____ U.S. Mail
____ Hand Delivered
____ Overnight Mail
____ Facsimile

_____,
Defendant

By:
____ U.S. Mail
____ Hand Delivered
____ Overnight Mail
____ Facsimile

Clerk of the Court

By: _____

IN THE DISTRICT COURT OF THE _____ JUDICIAL DISTRICT OF
THE STATE OF IDAHO, IN AND FOR THE COUNTY OF _____

NOTICE OF SUSPENSION--VISITATION

Licensing Authority: _____

You are hereby directed to suspend the indicated license(s) of the following individual as required by Idaho Code § 7-1412 and the attached Order on Petition for Suspension of a License.

Name: _____

Social Security Number: _____ Date of Birth: _____

Address: _____

City, State & Zip Code: _____

Telephone number (Day): _____ (Evening): _____

Type(s) of license(s) to be suspended: _____

License number(s): _____

IN THE DISTRICT COURT OF THE _____ JUDICIAL DISTRICT OF
THE STATE OF IDAHO, IN AND FOR THE COUNTY OF _____

_____)	
)	
Plaintiff,)	Case No. _____
)	
vs.)	AFFIDAVIT OF SERVICE--
)	VISITATION
_____)	
Defendant.)	
)	
_____)	

I, _____, being first duly sworn, deposes and states as follows:

1. That I am over the age of 18 years, a resident of the State of Idaho, and not a party to, nor interested in, the above-entitled action.

2. That on the _____ day of _____, 19____, I personally served upon _____ copies of the Petition for Suspension of a License, any Affidavit(s) in Support of Petition for Suspension of a License (if applicable), the Notice of Intent to Suspend a License, and a Request for a License Suspension Hearing at _____ (address).

DATED This _____ day of _____, 19_____.

Signature

Type or Print Name

SUBSCRIBED AND SWORN TO before me this _____ day of _____ 19_____.

Notary Public for Idaho
Residing at: _____
Commission Expires: _____