



IDAHO DEPARTMENT OF
HEALTH & WELFARE

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May 22, 2009

Seth Hassett, Director
U.S. Department of Health and Human Services
Office of Community Services
Division of State Assistance
Attention: Community Services Block Grant Program
370 L'Enfant Promenade S.W., 5th Floor West
Washington, D.C. 20447

Dear Mr. Hassett:

Enclosed are two (2) signed copies of the consolidated State Plan and Application for the American Recovery and Reinvestment Act Community Services Block Grant (CSBG) funds for Federal Fiscal Year 2009/2010. In accordance with U.S. Department of Health and Human Services (HHS), the following documents are included with the grant application:

- CSBG Statutory Assurances
- CSBG Administrative Certifications
- Copy of the Governor's letter delegating signature authority to the Director
- Legal Notifications Document for CSBG Review

If you have any questions regarding the application, please contact Genie Sue Weppner, Program Manager, at (208) 334-5656 or Christine Baylis, Policy Specialist, at (208) 334-5742.

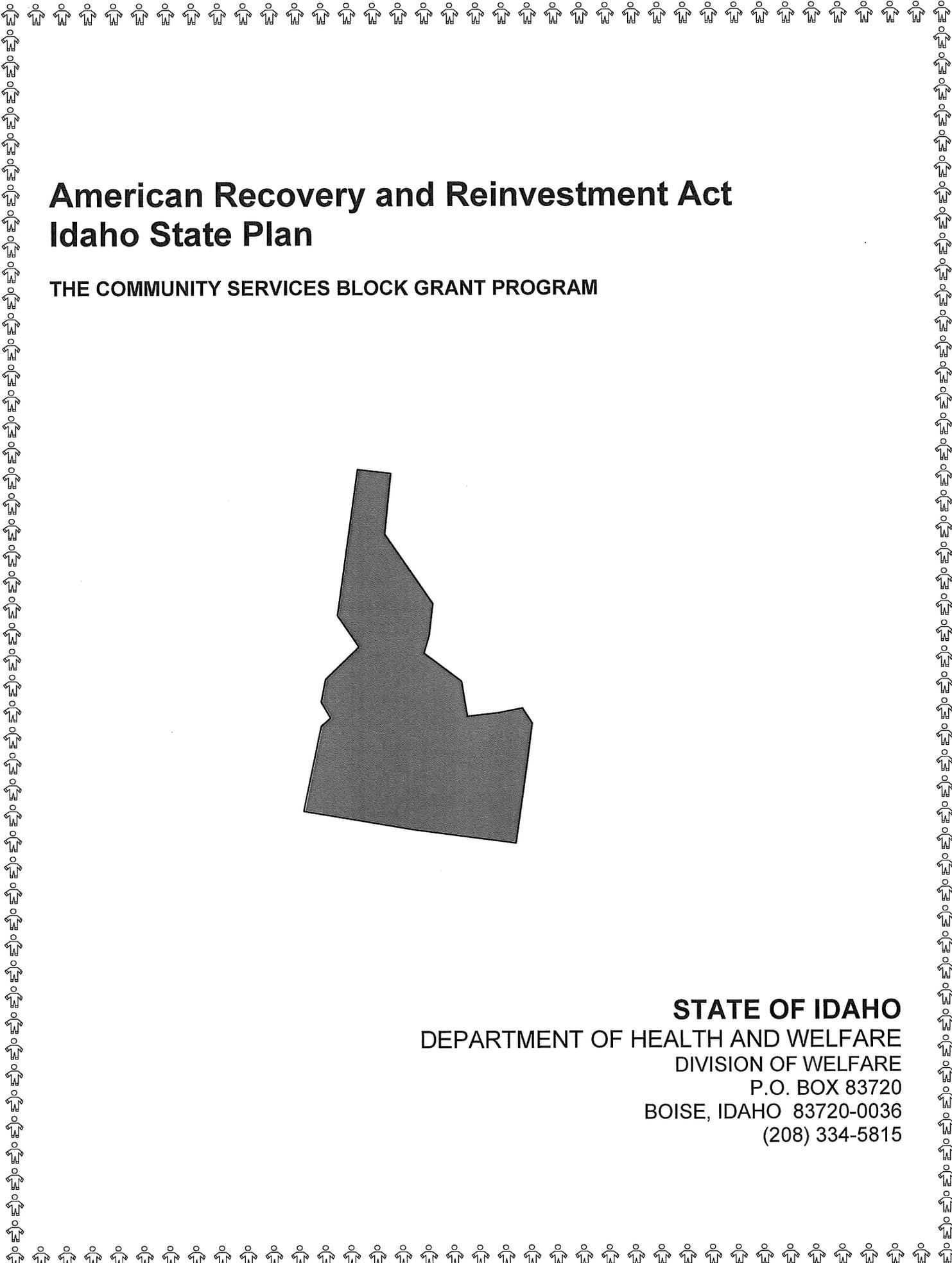
Sincerely,



RICHARD M. ARMSTRONG
Director

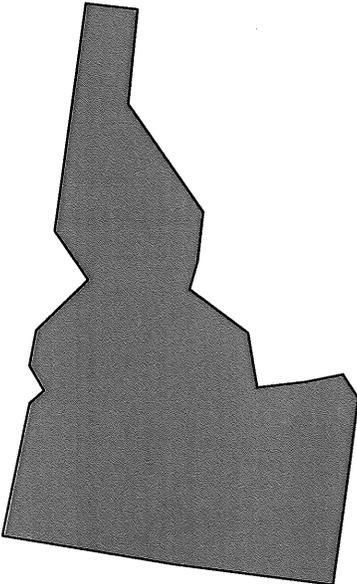
RMA/cb

Enclosure



American Recovery and Reinvestment Act Idaho State Plan

THE COMMUNITY SERVICES BLOCK GRANT PROGRAM



STATE OF IDAHO
DEPARTMENT OF HEALTH AND WELFARE
DIVISION OF WELFARE
P.O. BOX 83720
BOISE, IDAHO 83720-0036
(208) 334-5815

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**COMMUNITY SERVICES BLOCK GRANT PROGRAM
STATE OF IDAHO
DEPARTMENT OF HEALTH AND WELFARE**

- I. This consolidated State Plan and Application for the American Recovery and Reinvestment Act Community Services Block Grant funds covers the second half of Federal Fiscal Year 2009 and Fiscal Year 2010.**

- II. Transmittal Letter (Front of Packet)**

- III. Executive Summary**
 - A. CSBG State Legislation**

This program is authorized by the provisions of Sections 56-202 and 56-203, Idaho Code, which authorize the Department of Health and Welfare to enter into contracts with the federal government to provide assistance.

 - B. Designation of Lead State Agency to Administer the CSBG Recovery Act Program**

Governor Butch Otter has designated the Department of Health and Welfare to act as the lead agency to conduct state activities under this subtitle. The Director of the Department of Health and Welfare is Dick Armstrong. The Department of Health and Welfare has contracted with Community Action Partnership Association of Idaho to perform administrative functions on its behalf.

 - C. Public Inspection Requirement**

Public Hearing – – Prior to submission of the State CSBG plan, the Department of Health and Welfare allows public comment within the state for input on the development of the plan. Notification of the proposed plan is placed in newspapers throughout the geographical areas of the state. Public input regarding the ARRA Community Services Block Grant plan is incorporated where applicable and in accordance with Federal and State rules. Affidavits of notice of public hearings are available on file at Community Action Partnership Association of Idaho.

Public Inspection of State CSBG Recovery Act Plan

The plan was available from May 12, 2009 through May 22, 2009 for public review and comment. Access to the plan was through the Community Action Partnership Association of Idaho. By contacting the Association, it was determined how best to provide the plan to the inquiring party. This could be accomplished by sending it through email, providing an internet site address or connecting them to a DHW office/community action agency office near their location where they could pick up a printed copy of the plan. This provided complete geographical coverage of the state.

- IV. Statement of Federal and CSBG Recovery Act Assurances (See Appendix A)**

V. The Narrative State Plan

A. Administrative Structure

(1) State Administrative Agency

- (a) The Mission is: To promote and protect the health and safety of Idahoans.
- (b) The Goals of the Department are:
 - Goal 1: Improve the health status of Idahoans.
 - Goal 2: Increase the safety and self-sufficiency of individuals and families.
 - Goal 3: Enhance the delivery of health and human services.

The Department of Health and Welfare contracts with Community Action Partnership Association of Idaho to execute certain administrative functions on its behalf. The Department retains all authority. These responsibilities include:

- (a) Subcontracting with eligible entities
- (b) Coordinating and/or providing training and technical assistance
- (c) Drafting CSBG State Plan
- (d) Coordinating the monitoring of eligible entities
- (e) Outreach and Public Information
- (f) ROMA (Results Oriented Management and Accountability) and Information Systems Survey completion
- (g) Grievance and Dispute resolution

- (2) Eligible Entities.** Idaho has designated seven geographical service regions for the state, covering all 44 counties. Each region has a community action agency responsible to provide a full range of CSBG services within its counties. In addition, a migrant seasonal farm worker organization provides CSBG services to farm workers and their families throughout Idaho. Idaho's eligible entities and areas are:

Community Action Partnership
124 New 6th Street
Lewiston, ID 83501

Ten Counties:
Benewah Kootenai
Bonner Latah
Boundary Lewis
Clearwater Nez Perce
Idaho Shoshone

Western Idaho Community
Action Partnership
315 - B South Main Street
Payette, ID 83661

Seven Counties:
Adams Gem Washington
Boise Payette
Canyon Valley

El-Ada Community Action
Partnership
701 E. 44th Street, #1
Boise, ID 83714

Three counties:
Ada Elmore Owyhee

South Central Community
Action Partnership

Eight counties:
Blaine Jerome

P.O. Box 531
Twin Falls, ID 83303

Camas
Cassia
Gooding
Lincoln
Minidoka
Twin Falls

Southeastern Idaho Community
Action Agency
P.O. Box 940
Pocatello, ID 83201

Seven Counties:
Bannock
Bear Lake
Bingham
Caribou
Franklin
Oneida
Power

Eastern Idaho Community
Action Partnership
P.O. Box 51098
Idaho Falls, ID 83405

Nine Counties:
Bonneville
Butte
Clark
Custer
Fremont
Jefferson
Lemhi
Madison
Teton

Community Council of Idaho
P.O. Box 490
Caldwell, ID 83606

Migrant and seasonal farmworkers
in the entire state. Primary emphasis
is on Idaho's southern counties.

(3) Distribution and Allocation of Funds

The ARRA CSBG funds will be allocated and distributed in the same proportion as the 2009 allocation.

B. Description of Criteria and Distribution Formula

Not less than 99 percent of the funds will be made available to eligible entities.

- (i) Funds distributed to eligible entities under this grant for a fiscal year shall be available for obligation through September 30, 2010.
- (ii) The Community Council of Idaho will receive seven percent of the total grant.
- (iii) Each of the seven regions will receive a base amount of six percent of the total grant, distributed to the six community action agencies (one agency covers two regions). The remainder will be distributed to each of the community action agencies based on the number of those living in poverty within each region compared to the number of those living in poverty statewide.
- (iv) October 1, 2008, the State modified its Recapture and Redistribution Policy. When funds in excess of 20 percent of the amount so distributed to an eligible entity through a grant made under paragraph i. are unobligated at the end of a fiscal year, the State may recapture these funds when it is determined that the eligible entity does not have in place a satisfactory plan to expend these funds.

In redistributing funds recaptured in accordance with this paragraph, the State shall redistribute funds to an eligible entity, or require the original recipient of the funds to redistribute the funds to a private nonprofit organization, located within the community served by the original recipient of the funds, for activities consistent with the purposes of the CSBG Act.

C. Description of Distribution and Use of Restricted Funds:

The State will retain 1 percent of the funds for benefits enrollment coordination activities relating to the identification and enrollment of eligible individuals and families in Federal, State, and local benefit programs. The State will contract with Community Action Partnership Association of Idaho to conduct a statewide outreach campaign to identify individuals and families eligible for Federal, State and local benefit programs. As this amount will total less than \$50,000, the State will focus primarily on outreach and education through print, radio, internet and television media. Additionally, informational material will be produced that the eligible entities will provide to their participants as well as to community partners serving eligible individuals and families. Eligible entities will also be trained to better facilitate enrollment of their participants into Federal, State and local programs.

D. State Community Services Program Implementation

(1) Program Overview:

(a) The Service Delivery System of Benefit Enrollment Coordination Activities

The Department of Health and Welfare and Community Action Partnership Association of Idaho will identify all present participant enrollment points for Federal, State and local benefit programs and the corresponding eligible entities' contact points for the service areas. Eligible entities will be educated on enrollment access and processes for appropriate facilitation.

The service delivery system will serve all of Idaho. The Department of Health and Welfare, Community Action Partnership Association of Idaho, the six Community Action Agencies and Community Council of Idaho will provide the services.

(b) Description of Recovery Act Projects

North and North Central Idaho—Community Action Partnership

Project 1: Employment

Target Group: Unemployed Adults

Activities:

Family Development

Employment training, coaching and placement

Project 2: Self-Sufficiency

Target Group: Households

Activities:

Getting Ahead Training, a curriculum designed to enable low-income people to bridge to more productive social and financial capital models
Emergency supports to low-income people experiencing hunger, homelessness, medical crises, or other emergent issues
EITC/Free tax preparation promotion and support

Project 3: Self-Sufficiency Community Initiatives

Target Groups: Families and Individuals

Activities:

High impact early learning initiative with United Way
Develop Center for Community Building to End Poverty

Western Idaho—Western Idaho Community Action Partnership

Project 1: Small Business Start Up

Target Groups: Un- and Underemployed Adults

Activities:

Small business enterprise training and technical assistance
Partnership with Treasure Valley microenterprise provider

Project 2: Employment

Target Group: Unemployed Adults

Activities:

Employment training, support and placement
GED education and support
Emergency nutrition, transportation and clothing supports
Enhanced Family Development services

Project 3: Self-Sufficiency

Target Groups: Families and Individuals

Activities:

Enhanced Family Development services
Earned Income Tax Credit-Free tax preparation support
Emergency nutrition, transportation and clothing supports

Project 4: Family Unification and Support

Target Group: Families with minor children

Activities:

Family Development

Facilitate youth getting to needed medical, family, counseling, school, and employment responsibilities

Emergency nutrition, transportation and clothing supports

Project 5: Senior Independence

Target Group: Senior Citizens

Activities:

Home visits

Emergency nutrition, transportation and clothing supports

Assistance with household responsibilities

Southwestern Idaho—El-Ada Community Action Partnership

Project 1: Employment

Target Groups: Un- and Underemployed Adults

Activities:

Enhanced Employment and Family Development Services

Emergency and Supportive Services to those engaged in employment attainment and retention services

Earned Income Tax Credit-Free tax preparation support

Project 2: Capacity Building

Target Groups: Organization and Community

Activities:

Staff, volunteer and community training on topics ranging from cultural competency to Circles Poverty Reduction Initiative

Increase accessibility of organization to those with mobility issues, limited English proficiency, transportation restrictions, and other obstacles that make participation in self-sufficiency programs difficult

South-Central Idaho—South Central Community Action Partnership

Project 1: Self-Sufficiency

Target Groups: Un- and Underemployed Adults, Households experiencing difficulty managing budgets, Individuals facing barriers to self-sufficiency

Activities:

Training Center partnership to address employment, financial counseling, and self-sufficiency barriers
Transportation assistance for employment, medical and life skill classes
GED/ABE support and education
Earned Income Tax Credit-free tax preparation support

Project 2: Employment

Target Group: Unemployed Adults

Activities:

Employment training and placement for high demand jobs
Family Development
Emergency medical, transportation, and housing assistance

Project 3: Homeless Prevention

Target Groups: Homeless and at risk Households

Activities:

Family Development
Foreclosure and eviction prevention counseling
Financial assistance

Southeastern Idaho—Southeastern Community Action Agency

Project 1: Employment

Target Groups: Un- and Underemployed Adults

Activities:

Employment placement and support
Employment supports, such as child care and transportation
GED/ABE support and education

Project 2: Housing

Target Groups: Homeless and Under-housed Households

Activities:

Home ownership support and assistance
Family Development
Homeowner and tenant education
Housing for vulnerable populations

Eastern Idaho—Eastern Idaho Community Action Partnership

Project 1: Employment

Target Group: Unemployed Adults

Activities:

Career counseling and training partnership with local Technical College
Employment training and placement in high demand jobs
GED/ABE support and education

Project 2: Employment Education

Target Group: Women with children, escaping Domestic Violence

Activities:

Training Center expansion to add GED/Computer skills

Project 3: Economic Development

Target Group: Un- or Underemployed Adults

Activities:

Small business start up planning and support
Emergency nutrition, medical and transportation supports
Financial Education

Statewide (southern Idaho focus) Community Council of Idaho

Project: Employment

Target Group: Unemployed Adults

Activities:

Employment training and placement in high demand jobs
Pre-employment skill development
GED/ABE support and education

(c) Service Delivery System for Recovery Act Projects

Approximately 1.5 million people live in Idaho's 44 counties that cover 83,000 square miles. Idaho contracts with seven agencies to provide CSBG services. CAA offices are located in 32 counties; food pantries are located in all 44 counties, and outreach is provided to smaller towns and remote sites. Community Action has significantly increased its presence in northern Idaho through additional satellite offices and cooperatives.

Only individuals or families whose income is at or below 200 percent of the federal poverty level will be eligible for services.

(d) Linkages

Idaho's community action agencies and the Community Council of Idaho are active and visible in their communities. They coordinate with other service providers and act as the "hub" for information on services available to the low-income community. Community Action serves as the cornerstone of many rural communities, and make accessing services less threatening to people in need. Community Action and the Community Council of Idaho are proud of their partnerships with the communities, private business, and the public sector. Just a few of these partnerships include: Idaho Department of Health and Welfare, Boise State University, University of Idaho, Catholic Charities of Idaho, Easter Seals/GoodWill, Idaho Interfaith Roundtable Against Hunger, Idaho Bureau of Homeland Security, Southern Idaho Community Housing Agency, Idaho Housing and Finance Association, Salvation Army, Corpus Christi Ministries, St. Vincent de Paul, World Rescue Mission, Idaho Legal Aid Services, Veterans Administration, Idaho Department of Labor, Idaho Foodbank, and many more.

Community Action identifies gaps in services and work with other service providers and government agencies to fill those gaps and avoid duplication of services. They organize and attend meetings and participate in task forces with local service provider groups, and they work closely with city, county and state governments to ensure the effectiveness of services to the low-income.

(e) Coordination with Other Public and Private Resources

Community Service Block Grant funding serves as a vital link in securing other partners and resources to fight poverty. Idaho's CSBG providers leverage CSBG dollars to bring in Housing and Urban Development, other Health and Human Services, United States Department of Agriculture, Northwest Area Foundation funded Partners for Prosperity, United Way, Department of Energy, and a variety of

foundation and private sector dollars. It is often the case in Idaho that CSBG serves as the deal maker in bringing in these other resources. Faith based and other private organizations often want to make sure that their entire financial investment goes strictly for services, but also want assurances that the program is run well administratively. CSBG has often been used to provide this administrative quality assurance, allowing the private organization to fund direct services. But the private funding would not have come through without the administrative support.

(f) Innovative Community and Neighborhood-based Initiatives

Innovative community and neighborhood initiatives include:

- Foreclosure Prevention Programs
- Second Chance Renter Rehabilitation
- Youth Companion programs
- Lunch Buddy and Mentoring programs
- Summer reading programs
- Family Literacy
- Market Salvage
- HIV Prevention Support and Education
- Creative Art For Youth—Delinquency Prevention
- Financial Support program for participation in school
- Success for Families
- E-Med, emergency medical assistance

(2) Community Needs Assessments

As part of their application for ARRA CSBG funding, the Community Council of Idaho and each community action agency submitted a community action plan and a summary of their most recent needs assessment activities and results.

E. Fiscal Controls

(1) State Program Monitoring

In order to determine whether eligible entities meet the performance goals, administrative standards, financial management requirements, and other requirements, the State conducts the following reviews of eligible entities:

- (a) A full onsite review of each such entity at least once during each 3-year period. In addition, all entities receive a complete administrative review annually.
- (b) An onsite review of each newly designated entity immediately after the completion of the first year in which such entity receives funds through the community services block grant program.
- (c) Follow-up reviews including prompt return visits to eligible entities, and their programs, that fail to meet the goals, standards, and requirements established by the State.
- (d) Other reviews as appropriate, including reviews of entities with programs that have had other Federal, State or local grants (other than assistance provided under this subtitle) terminated for cause.
- (e) The last three-year audits were conducted as follows:

Date	Period Covered	Agency
Fall 2006	CY 2005	Community Action Partnership
Summer 2007	CY 2006	El-Ada
Summer 2006	CY 2005	Eastern Idaho Community Action Partnership
Summer 2008	CY 2007	Southeastern Idaho Community Action Agency
Summer 2008	CY 2007	Western Idaho Community Action Agency
Fall 2006	CY 2005	South Central Community Action Partnership
Summer 2007	CY 2006	Community Council of Idaho

(2) Corrective Action, Termination and Reduction of Funding:

If the State determines, on the basis of a final decision in a review, that an eligible entity fails to comply with the terms of an agreement, or the State plan, to provide services under this subtitle or to meet appropriate standards, goals, and other requirements established by the State (including performance objectives), the State will:

- (a) inform the entity of the deficiency to be corrected;
- (b) require the entity to correct the deficiency;
- (a) offer training and technical assistance, if appropriate, to help correct the deficiency, and prepare and submit to the Secretary a report describing such assistance offered; or if the State determines that such training and technical assistance are not appropriate, prepare and submit to the Secretary a report stating the reasons for the determination;
- (d) taking into account the seriousness of the deficiency and the time reasonably required to correct it, the state may allow the entity to develop and implement, within 60 days after being informed of the deficiency, a quality improvement plan to correct such deficiency within a reasonable period of time, as determined by the State. Not later than 30 days after a proposed quality improvement, the state shall either approve such proposed plan or specify the reasons why it cannot be approved; and
- (e) after providing adequate notice and an opportunity for a hearing, initiate proceedings to terminate the designation of or reduce the CSBG funding of the eligible entity unless the entity corrects the deficiency.

(3) Tracking:

The State will use the following fiscal controls, procedures and plans for tracking separately expenditures from funds made available by the Recovery Act and in accordance with Section 1512 of the American Recovery and Reinvestment Act of 2009.

- (a) Each agency must submit a separate monthly CSBG ARRA reimbursement report with accompanying documentation that is reviewed by State management staff for contract payments reimbursement.

This will report will include:

- (i) ARRA funds expended

- (ii) Listing of projects and activities for which ARRA funds were expended
- (b) Program reports will be submitted concurrently to the reimbursement. These will include:
 - (i) Name of each project or activity
 - (ii) Description of each project or activity
 - (iii) Evaluation of the completion of the project or activity
 - (iv) Estimation of jobs created and retained by the project or activity
- (c) Each agency will make appropriate books, documents, papers, and records available to the State and Community Action Partnership Association of Idaho, or any of their duly authorized representatives, for examination, copying, or mechanical reproduction on or off the premises of the appropriate entity upon a reasonable request for the items.
- (d) As part of the contractual agreement with the State, each eligible entity must receive an annual audit in accordance with the Single Audit Act, as provided in chapter 75 of title 31, United States Code (commonly known as the 'Single Audit Act Amendments of 1996'). Each audit shall be conducted by an entity independent of any agency administering activities or services carried out under this subtitle and shall be conducted in accordance with generally accepted accounting principles.
- (e) As part of the contractual requirements, the State assures that cost and accounting standards of the Office of Management and Budget Circulars A-110 and A-122 shall apply to all recipients of funds under this subtitle.

F. Reporting and Registration Requirements

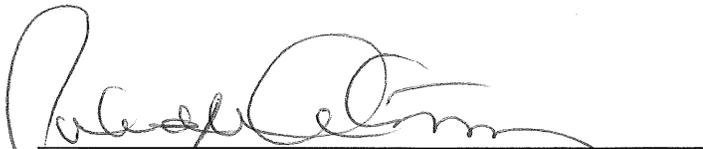
In accordance with Section 1512 of the American Recovery and Reinvestment Act of 2009, Public Law 111-5, the designee of the chief executive of the State hereby agrees to the following reporting and registration requirements:

- (a) This award requires the recipient to complete projects or activities which are funded under the American Recovery and Reinvestment Act of 2009 ("Recovery Act") and to report on use of Recovery Act funds provided through this award. Information from these reports will be made available to the public.
- (b) The reports are due no later than ten calendar days after each calendar quarter in which the recipient receives the assistance award funded in whole or in part by the Recovery Act.
- (c) Recipients and their first-tier recipients must maintain current registrations in the Central Contractor Registration (www.ccr.gov) at all times during which they have active federal awards funded with Recovery Act funds. A Dun and Bradstreet Data Universal Numbering System (DUNS) Number (www.dnb.com) is one of the requirements for registration in the Central Contractor Registration.
- (d) The recipient shall report the information described in section 1512(c) using the reporting instructions and data elements that will be provided online at www.FederalReporting.gov and ensure that any information that is pre-filled is corrected or updated as needed.

APPENDIX A

STATUTORY ASSURANCES

- A. As part of the plan required by Section 676 of the Community Services Block Grant Act, as amended, (The Act), the designee of the chief executive of the State hereby agrees to the Assurances in 676 of the Act, unless otherwise stated in the American Reinvestment and Recovery Act ("Recovery Act") of 2009.
- B. The State further agrees to the following, as required under the Recovery Act:
- (1) To submit a plan to the Secretary containing information and provisions that describe the programs for which assistance is sought under the Community Services Block Grant program prepared in accordance with and containing the information described in the Recovery Act.
 - (2) To distribute not less than 99 percent of the Recovery Act allocations made available to the State by the Secretary to make grants to "eligible entities" as defined by Section 673(1) of the CSBG Act for the stated purposes of the Recovery Act.
 - (3) To make such funds available to eligible entities for obligation during the fiscal year and the succeeding fiscal year, subject to the provisions regarding carryover of unobligated funds as stated in the Appropriations Act. (H.R. 3061)
 - (4) To spend no more than 1 percent of the State allotment received under the Recovery Act for benefits enrollment coordination activities relating to the identification and enrollment of eligible individuals and families in Federal, State, and local benefit programs.
 - (5) To fulfill supplemental reporting requirements for CSBG Recovery Act funds.
 - (6) To provide information describing how the State will carry out activities and services supported by Recovery Act funds. **(This is the Narrative State CSBG Recovery Act Plan)**



RICHARD M. ARMSTRONG
DIRECTOR
IDAHO DEPARTMENT OF HEALTH AND WELFARE

5-29-09

Date

APPENDIX B

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; DRUG-FREE WORKPLACE REQUIREMENTS; ENVIRONMENTAL TOBACCO SMOKE; AND SUBGRANTEE ASSURANCES.

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 34 CFR, Part 82, A New Restrictions on Lobbying, @ 34 CFR Part 85, A Government-wide Debarment and Suspension (Nonprocurement), Government-wide Requirements for Drug-Free Workplace (Grants), A Public Law 103-227 Part C, Environmental Tobacco-Smoke, and Sections (676)(b) and 681 of Community Services Block Grant Statutory Assurances. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress, in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, A Disclosure Form to Report Lobbying, @ in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

- (1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
 - (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a

criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

- (c) Are not presently indicted or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and
 - (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

3. DRUG-FREE WORKPLACE

This certification is required by the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D) and is implemented through additions to the Debarment and Suspension regulations, published in the Federal Register on January 31, 1989, and May 25, 1990.

(GRANTEES OTHER THAN INDIVIDUALS)

The grantee certifies that it will or will continue to provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing an ongoing drug-free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:
 - (1) Abide by the terms of the statement; and

- (e) Notifying the agency, in writing, within ten calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
- (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:
 - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

4. ENVIRONMENTAL TOBACCO SMOKE

Public Law 103-227, Part C., also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, education, or library services to children under the age of 18 if the services are funded by Federal programs either directly or through States, or local government by Federal grant, contract, loan or loan guarantee.

5. SUBGRANTEE ASSURANCES--CSBG

Section (675)(c)(13) of the Community Services Block Grant Statutory Assurances--As Amended by P.L. 103-252, Human Services Amendments of 1994. As part of the annual CSBG application required by the State of

Idaho, Department of Health and Welfare, the Executive Director shall certify that the agency agrees to submit a community action plan (which shall be available to the Secretary of the Department of Health and Human Services for inspection) that includes:

- (a) a community needs assessment (including food needs);
- (b) a description of the service delivery system targeted to low-income individuals and families in the service area;
- (c) a description of how linkages will be developed to fill identified gaps in service through information, referral, case management, and follow up consultations;
- (d) a description of how funding under this Act will be coordinated with other public and private resources; and
- (e) a description of outcome measures to be used to monitor success in promoting self-sufficiency, family stability, and community revitalization.

6. COMMUNITY FOOD AND NUTRITION

As the official designee responsible for the administration of subsection 681 of the CSBG Act, I certify that the following assurances will be adhered to:

- (a) That Community Food and Nutrition funds awarded by the State to any public or private agency will be used to support at least one (1) of the legislatively designated purposes;
- (b) That funds will be used for sub-grants to eligible agencies to support programs that are statewide in scope and represent a comprehensive and coordinated effort to alleviate hunger within the State;
- (c) That funds will be subject to the annual audit requirements under the Single Audit Act of 1984, Public Law 98-502 and the Office of Management and Budget Circulars A-128 and A-133; and
- (d) That the State will comply with Departmental reporting requirements and general requirements for the administration of grants under 45 CFR Part 92.

7. VOTER REGISTRATION ACTIVITY

The Contractor hereby agrees to prohibit any activities to provide voters and prospective voters with transportation to the polls or provide similar assistance in connection with an election or any voter registration activity.

8. HATCH ACT REFORM

Section 675(c)(6) is no longer applicable. It was repealed by the Hatch Act Reform Amendments of 1993, P.L. 103-94

As the authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications and with pertinent amendments to these acts made during the term of the contract. The Contractor further agrees to comply with all pertinent parts of Federal rules and regulations implementing these acts.

NAME OF APPLICANT:

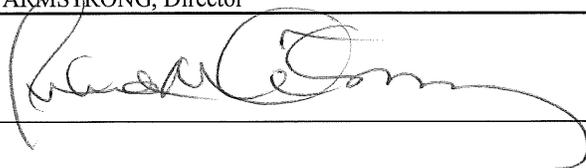
PR/AWARD NUMBER AND/OR PROJECT NAME:

IDAHO DEPARTMENT OF HEALTH AND WELFARE
PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE

COMMUNITY SERVICES BLOCK GRANT PROGRAM
COMMUNITY FOOD AND NUTRITION PROGRAM

RICHARD M. ARMSTRONG, Director

SIGNATURE:



DATE:

5-29-09



C. L. "BUTCH" OTTER
GOVERNOR

August 22, 2007

Ms. Josephine Robinson, Director
Federal Office of Community Services
U.S. Department of Health and Human Services
200 Independence Avenue, S.W.
Washington, D.C. 20201

Dear Ms. Robinson:

I hereby delegate authority to Idaho Department of Health and Welfare Director Richard M. Armstrong for submission and approval of state plans and to make application to the Federal Office of Community Services, Administration for Children and Families, Department of Health and Human Services, for the Community Service Programs. These programs include: the Low Income Energy Assistance Program, the Community Services Block Grant, the Residential Energy Assistance Challenge Program, and the Community Food & Nutrition Program.

This delegation of authority is effective immediately. It extends to any changes or additions to the state plans and grant applications, including assurances required by Congress or the Executive Branch.

As Always – Idaho, "Esto Perpetua"

A handwritten signature in black ink that reads "C. L. Butch Otter".

C. L. "Butch" Otter
Governor of Idaho

CLO/kh

LEGAL NOTICE PUBLIC COMMENTS SOUGHT ON COMMUNITY SERVICES

LEGAL NOTICE PUBLIC COMMENTS SOUGHT ON COMMUNITY SERVICES BLOCK GRANT - AMERICAN RECOVERY AND REINVESTMENT ACT The State of Idaho will accept public comment on its State Plan for the U.S. Department of Health and Human Services Community Services Block Grant-ARRA Program. The State Plan is available for review at Community Action Partnership Association of Idaho, located at 5400 W. Franklin Rd., Suite G in Boise, Idaho. A public hearing on the plan will be held from 9:00 a.m. 12:00 pm on Friday May 22, 2009 in Boise at 2250 Vista. The Community Services Block Grant Program addresses the causes and conditions of poverty in communities throughout Idaho. Program services help eligible low income households meet emergency needs and work towards greater economic security through the provision of emergency and self-sufficiency services. Public comments and written testimony on the State Plan will be accepted from May 11, 2009 through May 22, 2009. Community Action Partnership Association of Idaho 5400 West Franklin Road, Suite G Boise, ID 83705 PUBLISH: May 12 through 21, 2009

Appeared in: **The Times-News** on 02/10/2009, 02/11/2009, 02/12/2009, 02/13/2009, 02/14/2009, 02/15/2009, 02/16/2009, 02/17/2009, 02/18/2009, 02/19/2009, 02/20/2009, 02/21/2009, 02/22/2009, 02/23/2009, 02/24/2009, 02/25/2009, 02/26/2009, 02/27/2009, 02/28/2009, 03/01/2009, 03/02/2009, 03/03/2009, 03/04/2009, 03/05/2009, 03/06/2009, 03/07/2009, 03/08/2009, 03/09/2009, 03/10/2009, 03/11/2009, 03/12/2009, 03/13/2009, 03/14/2009, 03/15/2009, 03/16/2009, 03/17/2009, 03/18/2009, 03/19/2009, 03/20/2009, 03/21/2009, 03/22/2009, 03/23/2009, 03/24/2009, 03/25/2009, 03/26/2009, 03/27/2009, 03/28/2009, 03/29/2009, 03/30/2009, 03/31/2009, 04/01/2009, 04/02/2009, 04/03/2009, 04/08/2009, 04/09/2009, 04/10/2009, 04/11/2009, 04/12/2009, 04/13/2009, 04/14/2009, 04/15/2009, 04/16/2009, 04/17/2009, 04/18/2009, 04/19/2009, 04/20/2009, 04/21/2009, 04/22/2009, 04/23/2009, 04/24/2009, 04/25/2009, 04/26/2009, 04/27/2009, 04/28/2009, 04/29/2009, 04/30/2009, 05/01/2009, 05/02/2009, 05/03/2009, 05/04/2009, 05/05/2009, 05/06/2009, 05/07/2009, 05/08/2009, 05/09/2009, 05/10/2009, 05/11/2009, 05/12/2009, 05/13/2009, 05/14/2009, 05/15/2009 and 05/16/2009

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LEGAL NOTICE PUBLIC COMMENTS SOUGHT ON COMMUNITY

LEGAL NOTICE

Public Comments Sought On
Community
Services Block Grant—american
recovery and reinvestment act

The State of Idaho will accept public comment on its State Plan for the U.S. Department of Health and Human Services Community Services Block Grant-ARRA Program. The State Plan is available for review at Community Action Partnership Association of Idaho, located at 5400 W. Franklin Rd., Suite G in Boise, Idaho. A public hearing on the plan will be held from 9:00 a.m. – 12:00 pm on Friday May 22, 2009 in Boise at 2250 Vista.

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Community Action Partnership Association of Idaho
5400 West Franklin Road, Suite G
Boise, ID 83705

May 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 2009
LN16354

Appeared in: **Idaho State Journal** on 05/16/2009, 05/17/2009, 05/18/2009, 05/19/2009, 05/20/2009, 05/21/2009, 05/22/2009, 05/23/2009, 05/24/2009 and 05/25/2009

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Appeared in: **Idaho Press Tribune** on 05/16/2009, 05/17/2009, 05/18/2009, 05/19/2009, 05/20/2009 and 05/21/2009

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LEGAL NOTICE PUBLIC COMMENTS SOUGHT COMMUNITY SE

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Appeared in: **Idaho Statesman**

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LEGAL NOTICE
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Community Services Block Grant
---American Recovery and
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Community Action Partnership Association of Idaho
5400 West Franklin Road, Suite G
Boise, ID 83700005
Mary Chant, Executive Director

<u>NEWSPAPER</u>	<u>LOCATION</u>	<u>PHONE NUMBER</u>	<u>FAX NUMBER</u>	<u>E-MAIL ADDRESS</u>
Coeur d'Alene Press	CDA	(208) 664-8176	(208) 664-0212	Not applicable - send by fax only
Tribune Publishing	Lewiston	(208) 743-9411	Not applicable - send by e-mail	klewis@lmtribune.com
Idaho Press Tribune	Nampa	(208) 467-9253	Not applicable - send by e-mail	legals@idahopress.com
Idaho Statesman	Boise	(208) 377-6306	Not applicable - send by e-mail	legals@idahostatesman.com
The Times News	Twin Falls	(208) 733-0931	Not applicable - send by e-mail	legals@magicvalley.com
Idaho State Journal	Pocatello	(208) 232-4161	Not applicable - send by e-mail	trobinson@journalnet.com
Post Register	Idaho Falls	(208) 522-1800	(208) 529-3142	Not applicable - send by fax only