

State of Idaho
Weatherization Assistance Program
Program Year 2012 Grant Application
Annual File- Version 12

Application for Federal Assistance SF-424		Version 02
*1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	*2. Type of Application <input type="checkbox"/> New <input type="checkbox"/> Continuation <input checked="" type="checkbox"/> Revision	* If Revision, select appropriate letter(s) AC Increase Award, Increase Duration *Other (Specify) _____
*3. Date Received:	4. Applicant Identifier:	
5a. Federal Entity Identifier:	*5b. Federal Award Identifier:	
State Use Only:		
6. Date Received by State:	7. State Application Identifier:	
8. APPLICANT INFORMATION:		
*a. Legal Name: Idaho Department of Health and Welfare		
*b. Employer/Taxpayer Identification Number (EIN/TIN): 82-6000995	*c. Organizational DUNS: 82-520-14-86	
d. Address:		
*Street 1:	<u>450 W. State St. - 2nd Floor</u>	
Street 2:	_____	
*City:	<u>Boise</u>	
County:	<u>Ada</u>	
*State:	<u>Idaho</u>	
Province:	_____	
*Country:	<u>USA</u>	
*Zip / Postal Code	<u>83702</u>	
e. Organizational Unit:		
Department Name: Department of Health and Welfare	Division Name: Division of Welfare	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <u>Ms.</u>	*First Name: <u>Genie Sue</u>	
Middle Name: _____		
*Last Name: <u>Weppner</u>		
Suffix: _____		
Title: <u>Program Manager</u>		
Organizational Affiliation:		

Applicant Name: State of Idaho

Award Number: RO21680

Budget Information - Non Construction Programs

OMB Approval No. 0348-0044

Section A - Budget Summary						
Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. Department of Energy Regular Allocation	81.042	\$5,965		\$34,784		\$40,749
2.						\$0
3.						\$0
4.						\$0
5. Totals		\$5,965	\$0	\$34,784	\$0	\$40,749

Section B - Budget Categories					
6. Object Class Categories	Grant Program, Function or Activity				Total (5)
	(1) Administration	(2) Training and Technical Assistance	(3) Leveraging	(4) Liability Insurance	
a. Personnel	\$16,328				\$16,328
b. Fringe Benefits	\$6,645				\$6,645
c. Travel		\$9,750			\$9,750
d. Equipment					\$0
e. Supplies					\$0
f. Contractual	\$0	\$0	\$0	\$0	\$0
g. Construction					\$0
h. Other					\$0
i. Total Direct Charges	\$22,973	\$9,750	\$0	\$0	\$32,723
j. Indirect Charges	\$8,026				\$8,026
k. Totals	\$30,999	\$9,750	\$0	\$0	\$40,749

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Applicant Name: State of Idaho

Award Number: RO21680

Budget Information - Non Construction Programs

6. Object Class Categories, Continued	Grant Program, Function or Activity				Total (9)
	(4) Program Operations	(5) Financial Audits	(6) Vehicles/Equipment	(8) Health and Safety	
a. Personnel					\$0
b. Fringe Benefits					\$0
c. Travel					\$0
d. Equipment					\$0
e. Supplies					\$0
f. Contractual	\$0	\$0	\$0	\$0	\$0
g. Construction					\$0
h. Other					\$0
i. Total Direct Charges	\$0	\$0	\$0	\$0	\$0
j. Indirect Charges					\$0
k. Totals	\$0	\$0	\$0	\$0	\$0
Grand Totals	\$30,999	\$9,750	\$0	\$0	\$40,749
					\$0
7. Program Income					\$0
Section C - Non-Federal Resources					
(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) Totals	
8.				\$0	
9.				\$0	
10.				\$0	
11.				\$0	
12. Total (sum of lines 8 - 11)	\$0	\$0	\$0	\$0	
Section D - Forecasted Cash Needs					
	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th quarter
13. Federal	\$40,749	\$10,187	\$10,187	\$10,187	\$10,188

14. Non-Federal	\$0	\$0	\$0	\$0	\$0
15. Total (sum of lines 13 and 14)	\$40,749	\$10,187	\$10,187	\$10,187	\$10,188

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Applicant Name: State of Idaho

Award Number: RO21680

Budget Information - Non Construction Programs

Section E - Budget Estimates of Federal Funds Needed for Balance of the Project				
(a) Grant Program	Future Funding Periods (Years)			
	(b) First	(c) Second	(d) Third	(e) Fourth
16. Department of Energy	\$40,749	\$50,936	\$63,670	\$79,588
17.				
18.				
19.				
20. Total (sum of lines 16-19)	\$40,749	\$50,936	\$63,670	\$79,588
Section F - Other Budget Information				
21. Direct Charges		22. Indirect Charges		

23. Remarks

Future Funding Periods includes a 25% increase annually.

Amount	PY11 Budget Line Item to PY12 Budget Line Item	Description of PY12 budget line item
\$2,900	PY 11 T & TA to PY 12 T & TA	Additional IDHW staff -attending NASCSP Conference and IDHW travel to complete Q4 SERC Monitoring
\$3,065	PY 11 Admin to PY 12 T & TA	Grantee Administration
\$5,965	Total Carryover	

SF-424A (Rev. 4-92)

**U.S. DEPARTMENT OF ENERGY
PROJECT MANAGEMENT CENTER**



**BUDGET EXPLANATION AND OTHER REQUIREMENTS FOR
FINANCIAL ASSISTANCE AWARDS TO
STATE AND LOCAL GOVERNMENTS**

Applicant: State of Idaho Budget Period – 2 To: 03/31/13
 From: _____
 Award/Proposal R021680 Amendment _____
 Number: _____ Number: _____

INFORMATION REQUESTED ON THIS FORM MAY BE PROVIDED IN THE
RECIPIENT’S FORMAT OR INCLUDED ON THIS FORM.

THE BUDGET MUST INCLUDE TOTAL PROJECT COSTS [DOE REQUESTED FUNDS PLUS APPLICANT AND THIRD PARTY PARTICIPANT (TEAM MEMBER(S)) COST SHARE AMOUNT]. The purpose of this form is to explain and justify all project costs identified on the SF 424A, including Federal (DOE), Non-Federal (State/Applicant), and all cost share amounts, such as third party cost share and third party in-kind match. Applicants should fill out one PMC 140.2 form and include details on all SF424A budget items that would be expended and recorded through their budget office or be directly attributed to their organization through in-kind services. In addition, each sub-participant should fill out one PMC 140.2 or PMC 123.1, as appropriate, that includes details on all SF424A budget items that would be expended and recorded through their budget offices or be directly attributed to their organization through in-kind services.

1. BUDGET INFORMATION

LIST ONLY THE APPLICANT’S PORTION OF COSTS IN ALL SECTIONS EXCEPT FOR SECTION 1.f., WHICH SHOULD INCLUDE ALL COSTS FROM OTHER (NON-APPLICANT RECIPIENT) PERSONNEL

- a. **PERSONNEL** - List costs solely for employees of the Applicant. All other Participant (third party) personnel costs must be included under the Contractual (Item 1.f. below and on form SF424A, Section B, line 6.f. Contractual)

Identify positions to be supported under the proposed award. Key personnel should be identified by title. All other personnel should be identified either by title or a group category. State the amounts of time (i.e., hours) to be expended, the composite base pay rate, total direct personnel compensation and identify the rate basis (e.g., labor distribution report, technical estimate, state civil service rates, etc.).

<u>Title/Group</u>	<u>Time</u>	X	<u>Pay Rate</u>	= (<u>Total Compensation</u>)	<u>Rate Basis</u>
Program Manager	125.00		\$31.92	\$3,990	Based on previous expenditures
Program Specialist	525.00		\$23.50	\$12,338	Based on previous expenditures

The DHW Program Specialist applies a portion of their time to the following elements of the Weatherization program:

1. Program management
2. Policy oversight
3. Technical guidance
4. Budget review and analysis
5. Contracts administration
6. Fair hearings input
7. Monitoring assistance
8. PAGE entry
9. Reports

b. FRINGE BENEFITS - A Federal Fringe Benefit Rate Agreement or proposal is required. A Sample Rate Proposal is available on <https://www.eere-pmc.energy.gov/forms.asp>. Please check one of the boxes below.

- An approved Federal fringe benefit rate agreement has been previously submitted to DOE.
- An approved Federal Fringe Benefit rate agreement is in effect or pending and has not previously been submitted to DOE. A copy is attached which identifies the Federal agency point of contact.
- A current Federal fringe rate agreement is not in effect or pending. Attached is a rate proposal which includes the following:
A list of the current total yearly benefit accounts and costs that comprises total fringe benefits.
An explanation of the base used and the amount applied to develop the fringe rate.

IDHW currently does not have a Federal fringe rate agreement, either pending or in effect.

IDHW uses the following formula to calculate fringe benefit rates:

6.20%	FICA SSDI
1.45%	FICA SSHI
.50%	Unemployment Insurance
.85%	Life Insurance
11.32%	Retirement
.65%	Sick Leave
.31%	Human Resources
1.18%	Workman's Compensation
18.24%	Health Insurance
40.7%	Total Fringe Rate

c. TRAVEL - Identify total Foreign and Domestic Travel as separate items.

1. Are travel costs governed by organizational travel policies? Yes No
If no, provide basis for estimating costs.
2. For all travel provide information below. (Example: conferences, DOE sponsored meetings, project mgmt, etc.)

Purpose of Travel	Estimated Number of Trips	Estimated Cost Per Trip	Total Estimated Cost
NASCSP Annual Conference (to be announced)	1	\$1,500.00	\$1,500.00
NASCSP Mid Winter Conference (to be announced)	2	\$1,500.00	\$3,000.00
Agency Monitoring	13	\$403.85	\$5,250.00

- d. **EQUIPMENT** - Generally defined as an item with an acquisition cost excess of \$5,000 and a useful life expectancy of more than one year. Further definitions can be found at http://www.access.gpo.gov/nara/cfr/waisidx_00/10cfr600_00.html. List the proposed equipment below and briefly justify its need as it applies to the Statement of Objectives.

<u>Equipment Item</u>	<u>Est. Unit Cost</u>	<u>Number of Units</u>	<u>Basis of Cost</u>	<u>Justification of Need</u>
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- e. **SUPPLIES** - Generally defined is an item with an acquisition cost of \$5,000 or less and a useful life expectancy of less than one year. Further definitions can be found at http://www.access.gpo.gov/nara/cfr/waisidx_00/10cfr600_00.html. Provide the information below for supplies that total \$25,000 or are greater than 20% of total costs for the project, whichever is less. (Basis of cost -- vendor quotes, prior purchases of similar or like items, published price list, etc.).

<u>General Category of Supplies</u>	<u>Cost</u>	<u>Basis of Cost</u>	<u>Justification of Need</u>
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- f. **CONTRACTUAL** - Section 600.236 sets forth standards for use by recipients in establishing procedures for the procurement of supplies and other expendable property, equipment, real property and other services with Federal funds.

List all Participant [subcontract(s), sub-grant(s), and consultant(s)] costs including their cost share. Do not list vendors that provide goods and services. Go to the following website for further information: http://www.access.gpo.gov/nara/cfr/waisidx_00/10cfr600_00.html

<u>Participant Name</u>	<u>Total Cost</u>	<u>Cost Share</u>	<u>Short Work Description</u>
CAPAI	Refer to DOE F 140.2		Administration of DOE funding to include statewide program coordination, development and implementation of training and provision of technical assistance to direct service agencies

- a. For each Participant with a total estimated cost (including cost share) of \$100,000 or more, or 50% of total costs (whichever is less), provide (i) a Statement of Work, (ii) a SF424A Federal Assistance Budget Information, and (iii) either a completed PMC 140.2, PMC 123.1, or a cost proposal that includes the same information.

Information follows on pages 14-21 of this Application.

- b. Provide a sole source justification for any Participant not competitively selected with estimated project costs over \$100,000.
- c. For support for which a Participant has not been identified, provide a scope of work and basis of cost estimate.

See Attachment A of this Application for CAPAI Scope of Work.

- g. **CONSTRUCTION** - Construction, for the purpose of budgeting, means all types of work done on a particular building, including erecting, altering, or remodeling.

- 1. Identify the proposed construction costs, identifying the Participant to perform the construction.

<u>Participant Name</u>	<u>Total Cost</u>	<u>Cost Share</u>	<u>Short Work Description</u>
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- 2. For each selected participant, provide (i) a Statement of Objectives, (ii) either a cost proposal or a completed PMC 140.2 or PMC 123.1 and (iii) a SF424A Federal Assistance Budget Information.
- 3. Provide a sole source justification for any Participant not competitively selected with estimated project costs over \$100,000.
- 4. For support for which a Participant has not been selected, provide a scope of work and basis of cost estimate.

- h. **OTHER DIRECT COSTS** - Other direct costs are items that cannot be properly included in the above categories.

Provide the information below for other direct costs that total \$25,000 or are greater than 20% of total costs for the project, whichever is less. (Basis of cost -- vendor quotes, prior purchases of similar or like items, published price list, etc.).

<u>General Description</u>	<u>Cost</u>	<u>Basis of Cost</u>	<u>Justification of Need</u>
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- i. **INDIRECT COSTS** - A Federal Indirect Rate Agreement or proposal is required. A Sample Rate Proposal, is available on <https://www.eere-pmc.energy.gov/forms.asp>. Please check one of the boxes below.

An approved Federal approved indirect cost rate agreement has been submitted to the awarding office.

Please see Attachment A for the most recent approved indirect cost rate agreement.

An approved Federal indirect cost rate agreement is in effect or pending and has not previously been submitted to DOE. A copy is attached which identifies the Federal agency point of contact.

- A current Federal approved indirect cost rate agreement is not in effect or pending. An indirect cost rate proposal is attached which includes the following:
List the accounts and amounts that comprise the total direct and indirect costs.
- Explain each base used and amount applied to develop each indirect rate per pool.
 - Calculate the Indirect Rate(s) and enter the total amount in Section B, line 6.j. Indirect Charges on Form SF424A.

2. ADDITIONAL INFORMATION

a. COST SHARE

- Identify the amount of cost sharing proposed by the Applicant and each Participant and the total amount as a percent of the total cost of the project. Cost sharing from other Federal sources cannot be counted as non-Federal Recipient contributions, unless specifically allowed in the solicitation. Formula grant funding may not be used to satisfy cost share requirements. Non-Federal sources include private, state or local Government, or any sources that were not originally derived from Federal funds.

<u>Organization</u> <u>(etc.)</u>	<u>Item</u>	<u>Amount</u>	<u>Type (cash, in-kind,</u> <u>etc.)</u>
Total Project Cost:	\$ _____	Cost Share Amount:	\$ _____
			Cost Share Percent: _____ %

- For each cost share contribution identified as an in-kind contribution, please describe how the value of the in-kind contribution was derived.

b. RIGHTS IN APPLICATION DATA

It is DOE policy for a grant award based on a proposal that, in consideration of the award, the Government shall obtain unlimited rights in the technical data contained in the proposal unless the Applicant marks those portions of the technical information which he asserts as "proprietary data" or specifies those portions of such technical data which are not directly related to or will not be utilized in the work to be funded under the award. Accordingly, please indicate:

- No restrictions on Government rights in the proposal technical data; or
- The following identified technical data is proprietary or is not directly related to or will not be utilized in the work to be funded under the award:

c. IDENTIFICATION OF TECHNICAL DATA WHICH IS PROPRIETARY

The Rights in Technical Data clause proposed to be used for this award may not permit the utilization of proprietary data in the performance of this award or, if the use of proprietary data is permitted, may not be adequate to meet programmatic requirements. Use of data which is proprietary may prevent you from meeting the data requirements of the award (including delivery of data). Your attention is particularly drawn to the use of Applicant's PROPRIETARY LICENSED COMPUTER SOFTWARE.

Please indicate that you have reviewed the requirements in the technical scope of work and to the best of your knowledge:

- No proprietary data will be utilized in the performance of this award.
- Proprietary data as follows will be utilized in the performance of this award:
- Applicant PROPRIETARY LICENSED COMPUTER SOFTWARE will NOT be utilized in the performance of this award.
- Applicant PROPRIETARY LICENSED COMPUTER SOFTWARE as follows will be utilized in the performance of this award:

Applicant Name: Community Action Partnership
Association of Idaho

Award Number: RO21680

Budget Information - Non Construction Programs

OMB Approval No. 0348-0044

Section A - Budget Summary						
Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. Department of Energy Regular Allocation	81.042	\$27,785		\$1,353,904		\$1,381,689
2. Petroleum Violation Escrow	81.042		\$27,541			\$27,541
3.						
4.						
5. Totals		\$27,785	\$27,541	\$1,353,904	\$0	\$1,409,230

Section B - Budget Categories					
6. Object Class Categories	Grant Program, Function or Activity				Total (5)
	(1) Administration	(2) Training and Technical Assistance	(3) Leveraging	(4) Liability Insurance	
a. Personnel	\$24,647	\$37,910	\$2,616		\$65,173
b. Fringe Benefits	\$6,629	\$8,960	\$644		\$16,233
c. Travel	\$3,500	\$10,400			\$13,900
d. Equipment					\$0
e. Supplies	\$1,384	\$1,765	\$202		\$3,351
f. Contractual	\$116,203	\$65,185	\$6,000	\$42,000	\$229,388
g. Construction					\$0
h. Other	\$5,340	\$26,465	\$538		\$32,343
i. Total Direct Charges	\$157,703	\$150,685	\$10,000	\$42,000	\$360,388
j. Indirect Charges					\$0
k. Totals	\$157,703	\$150,685	\$10,000	\$42,000	\$360,388

Applicant Name: Community Action Partnership
 Association of Idaho

Award Number: RO21680

Budget Information - Non Construction Programs

6. Object Class Categories, Continued	Grant Program, Function or Activity				Total (9)
	(4) Program Operations	(5) Financial Audits	(6) Vehicles/Equipment	(8) Health and Safety	
a. Personnel					\$0
b. Fringe Benefits					\$0
c. Travel					\$0
d. Equipment					\$0
e. Supplies					\$0
f. Contractual	\$904,247	\$18,000	\$0	\$126,595	\$1,048,842
g. Construction					\$0
h. Other					\$0
i. Total Direct Charges	\$904,247	\$18,000	\$0	\$126,595	\$1,048,842
j. Indirect Charges					\$0
k. Totals	\$904,247	\$18,000	\$0	\$126,595	\$1,048,842
Grand Totals	\$1,061,950	\$168,685	\$10,000	\$168,595	\$1,409,230
\$0					
7. Program Income					\$0
Section C - Non-Federal Resources					
(a) Grant Program		(b) Applicant	(c) State	(d) Other Sources	(e) Totals
8.					\$0
9.					\$0
10.					\$0
11.					\$0
12. Total (sum of lines 8 - 11)		\$0	\$0	\$0	\$0

Section D - Forecasted Cash Needs					
	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th quarter
13. Federal	\$1,409,230	\$352,307	\$352,308	\$352,307	\$352,308
14. Non-Federal	\$0	\$0	\$0	\$0	\$0
15. Total (sum of lines 13 and 14)	\$1,409,230	\$352,307	\$352,308	\$352,307	\$352,308

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Applicant Name: Community Action Partnership
 Association of Idaho

Award Number: RO21680

Budget Information - Non Construction Programs

Section E - Budget Estimates of Federal Funds Needed for Balance of the Project				
(a) Grant Program	Future Funding Periods (Years)			
	(b) First	(c) Second	(d) Third	(e) Fourth
16. Department of Energy	\$1,409,230	\$1,761,538	\$2,201,922	\$2,752,402
17.				
18.				
19.				
20. Total (sum of lines 16-19)	\$1,409,230	\$1,761,538	\$2,201,922	\$2,752,402

Section F - Other Budget Information	
21. Direct Charges	22. Indirect Charges

23. Remarks

Future Funding Periods includes a 25% increase annually.

Amount	PY11 Budget Line Item to PY12 Budget Line Item	Description of PY12 budget line item
\$16,000	PY 11 T & TA to PY 12 T & TA, as planned	Grantee T & TA Contractual Line Item- CAPAI to complete Q4 SERC Monitoring

\$2,666	PY 11 T & TA to PY 12	Subgrantee T & TA Contractual Line Item- Added to PY 12 T & TA funding allocation; allocation formula applied for individual Direct Service Providers
\$9,119	PY 11 Admin to PY 12	Subgrantee Admin Contractual budget line item \$1,071, Program Operations Contractual budget line item \$7,060, and Health and Safety Contractual budget line item \$988; allocation formula applied for individual Direct Service Providers
\$27, 541	PVE Carryover to PY 12	Subgrantee Admin Contractual Line Item \$2,504, Program Operations Contractual budget line item \$21,962, and Health and Safety Contractual budget line item \$3,075; allocation formula applied for individual Direct Service Providers
\$55,326	Total Carryover	

PMC 140.2
(04/06)

**U.S. DEPARTMENT OF ENERGY
PROJECT MANAGEMENT CENTER**



**BUDGET EXPLANATION AND OTHER REQUIREMENTS FOR
FINANCIAL ASSISTANCE AWARDS TO
STATE AND LOCAL GOVERNMENTS**

Applicant: Community Action Partnership Budget Period – 04/01/12 To: 03/31/13
Association of Idaho From: _____
 Award/Proposal R021680 Amendment _____
 Number: _____ Number: _____

INFORMATION REQUESTED ON THIS FORM MAY BE PROVIDED IN THE
RECIPIENT’S FORMAT OR INCLUDED ON THIS FORM.

THE BUDGET MUST INCLUDE TOTAL PROJECT COSTS [DOE REQUESTED FUNDS PLUS APPLICANT AND THIRD PARTY PARTICIPANT (TEAM MEMBER(S)) COST SHARE AMOUNT]. The purpose of this form is to explain and justify all project costs identified on the SF 424A, including Federal (DOE), Non-Federal (State/Applicant), and all cost share amounts, such as third party cost share and third party in-kind match. Applicants should fill out one PMC 140.2 form and include details on all SF424A budget items that would be expended and recorded through their budget office or be directly attributed to their organization through in-kind services. In addition, each sub-participant should fill out one PMC 140.2 or PMC 123.1, as appropriate, that includes details on all SF424A budget items that would be expended and recorded through their budget offices or be directly attributed to their organization through in-kind services.

2. BUDGET INFORMATION

LIST ONLY THE APPLICANT’S PORTION OF COSTS IN ALL SECTIONS EXCEPT FOR SECTION 1.f., WHICH SHOULD INCLUDE ALL COSTS FROM OTHER (NON-APPLICANT RECIPIENT) PERSONNEL

- a. **PERSONNEL** - List costs solely for employees of the Applicant. All other Participant (third party) personnel costs must be included under the Contractual (Item 1.f. below and on form SF424A, Section B, line 6.f. Contractual)

Identify positions to be supported under the proposed award. Key personnel should be identified by title. All other personnel should be identified either by title or a group category. State the amounts of time (i.e., hours) to be expended, the composite base pay rate, total direct personnel compensation and identify the rate basis (e.g., labor distribution report, technical estimate, state civil service rates, etc.).

<u>Title/Group</u>	<u>Time</u>	X	<u>Pay Rate</u>	= (<u>Total Compensation</u>)	<u>Rate Basis</u>
Energy Programs Coordinator	1,180.4		\$22.12	\$26,110	See below.
Executive Director	383.76		\$31.25	\$11,993	See below.

Fiscal Officer	349.44	\$24.62	\$8,603	See below.
Communications/ Media Specialist	312	\$15.40	\$4,805	See below.
Project Manager Davis Bacon	520	\$25.58	\$13,302	See below.
Compliance Officer	30	\$12.00	\$360	See below.

The rate basis for all the above personnel costs are technical estimated based on CAPAI's Master Budget which is based on prior year expenditures.

b. FRINGE BENEFITS - A Federal Fringe Benefit Rate Agreement or proposal is required. A Sample Rate Proposal is available on <https://www.eere-pmc.energy.gov/forms.asp>. Please check one of the boxes below.

- An approved Federal fringe benefit rate agreement has been previously submitted to DOE.
- An approved Federal Fringe Benefit rate agreement is in effect or pending and has not previously been submitted to DOE. A copy is attached which identifies the Federal agency point of contact.
- A current Federal fringe rate agreement is not in effect or pending. Attached is a rate proposal which includes the following:
A list of the current total yearly benefit accounts and costs that comprises total fringe benefits.
An explanation of the base used and the amount applied to develop the fringe rate.

CAPAI uses the following formula to calculate fringe benefit rates:
10% for employer paid payroll taxes which includes Social Security, FICA, and state unemployment insurance
Worker's Compensation and Employer paid Health Insurance premiums are based on the same percentage of actual employee's salary charged to grant (i.e. 7% of salary charged to DOE, 7% of Worker's Compensation and Health Insurance premiums are charged to DOE)

c. TRAVEL - Identify total Foreign and Domestic Travel as separate items.

1. Are travel costs governed by organizational travel policies? Yes No
If no, provide basis for estimating costs.

2. For all travel provide information below. (Example: conferences, DOE sponsored meetings, project mgmt, etc.)

Purpose of Travel	Estimated Number of Trips	Estimated Cost Per Trip	Total Estimated Cost
NASCSP Annual Conference (to be announced)	1	\$1,500.00	\$1,500.00
EOW Peer Exchange	2	\$1,500.00	\$3,000.00
NASCSP Mid Winter	1	\$1,500.00	\$1,500.00

Conference (to be announced)			
Agency Monitoring	14	\$478.57	\$6,700.00
Agency SERC Monitoring	6	\$200.00	\$1,200.00

- d. **EQUIPMENT** - Generally defined as an item with an acquisition cost excess of \$5,000 and a useful life expectancy of more than one year. Further definitions can be found at http://www.access.gpo.gov/nara/cfr/waisidx_00/10cfr600_00.html. List the proposed equipment below and briefly justify its need as it applies to the Statement of Objectives.

<u>Equipment Item</u>	<u>Est. Unit Cost</u>	<u>Number of Units</u>	<u>Basis of Cost</u>	<u>Justification of Need</u>
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- e. **SUPPLIES** - Generally defined is an item with an acquisition cost of \$5,000 or less and a useful life expectancy of less than one year. Further definitions can be found at http://www.access.gpo.gov/nara/cfr/waisidx_00/10cfr600_00.html. Provide the information below for supplies that total \$25,000 or are greater than 20% of total costs for the project, whichever is less. (Basis of cost -- vendor quotes, prior purchases of similar or like items, published price list, etc.).

<u>General Category of Supplies</u>	<u>Cost</u>	<u>Basis of Cost</u>	<u>Justification of Need</u>
Copying/Printing	\$1,511	See below.	See below.
Office Supplies	\$1,339	See below.	See below.
Postage	\$501	See below.	See below.

The basis of costs above was determined based on the purchase of similar items during previous grant periods.

All supplies are necessary in order to provide both administrative oversight and training/technical assistance for this funding source.

- f. **CONTRACTUAL** - Section 600.236 sets forth standards for use by recipients in establishing procedures for the procurement of supplies and other expendable property, equipment, real property and other services with Federal funds.

List all Participant [subcontract(s), sub-grant(s), and consultant(s)] costs including their cost share. Do not list vendors that provide goods and services. Go to the following website for further information: http://www.access.gpo.gov/nara/cfr/waisidx_00/10cfr600_00.html

<u>Participant Name</u>	<u>Total Cost</u>	<u>Cost Share</u>	<u>Short Work Description</u>
Community Action Partnership			Provision of Weatherization Services to counties in Service Area
	Refer to DOE F 540.5		
CCOA- Aging, Weatherization, and Human Services			Provision of Weatherization Services to counties in Service Area
	Refer to DOE F 540.5		

Eastern Idaho Community Action Partnership Refer to DOE F 540.5	Provision of Weatherization Services to counties in Service Area
El-Ada Community Action Partnership Refer to DOE F 540.5	Provision of Weatherization Services to counties in Service Area
South Central Community Action Partnership Refer to DOE F 540.5	Provision of Weatherization Services to counties in Service Area
SouthEastern Idaho Community Action Agency Refer to DOE F 540.5	Provision of Weatherization Services to counties in Service Area
Coeur D'Alene Tribal Housing Authority Refer to DOE F 540.5	Provision of Weatherization Services to Coeur D'Alene Reservation

- d. For each Participant with a total estimated cost (including cost share) of \$100,000 or more, or 50% of total costs (whichever is less), provide (i) a Statement of Work, (ii) a SF424A Federal Assistance Budget Information, and (iii) either a completed PMC 140.2, PMC 123.1, or a cost proposal that includes the same information.
- e. Provide a sole source justification for any Participant not competitively selected with estimated project costs over \$100,000.
- f. For support for which a Participant has not been identified, provide a scope of work and basis of cost estimate.

g. CONSTRUCTION - Construction, for the purpose of budgeting, means all types of work done on a particular building, including erecting, altering, or remodeling.

- 1. Identify the proposed construction costs, identifying the Participant to perform the construction.
- | <u>Participant Name</u> | <u>Total Cost</u> | <u>Cost Share</u> | <u>Short Work Description</u> |
|-------------------------|-------------------|-------------------|-------------------------------|
|-------------------------|-------------------|-------------------|-------------------------------|

- 5. For each selected participant, provide (i) a Statement of Objectives, (ii) either a cost proposal or a completed PMC 140.2 or PMC 123.1 and (iii) a SF424A Federal Assistance Budget Information.
- 6. Provide a sole source justification for any Participant not competitively selected with estimated project costs over \$100,000.
- 7. For support for which a Participant has not been selected, provide a scope of work and basis of cost estimate.

- h. OTHER DIRECT COSTS** - Other direct costs are items that cannot be properly included in the above categories.

Provide the information below for other direct costs that total \$25,000 or are greater than 20% of total costs for the project, whichever is less. (Basis of cost -- vendor quotes, prior purchases of similar or like items, published price list, etc.).

<u>General Description</u>	<u>Cost</u>	<u>Basis of Cost</u>	<u>Justification of Need</u>
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On page 14 of this application, the "Other" costs referred to include CAPAI expenditures related to the following costs incurred to administer this grant: telephone, conference calls, space costs, insurance, audit/ accounting services, computer services, and website. The detail for each listed category can be found in the CAPAI Budget Explanation document.

- i. INDIRECT COSTS** - A Federal Indirect Rate Agreement or proposal is required. A Sample Rate Proposal, is available on <https://www.eere-pmc.energy.gov/forms.asp>. Please check one of the boxes below.

N/A, Community Action Partnership Association of Idaho does not have indirect costs.

- An approved Federal approved indirect cost rate agreement has been submitted to the awarding office.
- An approved Federal indirect cost rate agreement is in effect or pending and has not previously been submitted to DOE. A copy is attached which identifies the Federal agency point of contact.
- A current Federal approved indirect cost rate agreement is not in effect or pending. An indirect cost rate proposal is attached which includes the following:

List the accounts and amounts that comprise the total direct and indirect costs.

c. Explain each base used and amount applied to develop each indirect rate per pool.

d. Calculate the Indirect Rate(s) and enter the total amount in Section B, line 6.j. Indirect Charges on Form SF424A.

2. ADDITIONAL INFORMATION

a. COST SHARE

1. Identify the amount of cost sharing proposed by the Applicant and each Participant and the total amount as a percent of the total cost of the project. Cost sharing from other Federal sources cannot be counted as non-Federal Recipient contributions, unless specifically allowed in the solicitation. Formula grant funding may not be used to satisfy cost share requirements. Non-Federal sources include private, state or local Government, or any sources that were not originally derived from Federal funds.

<u>Organization</u> <u>etc.)</u>	<u>Item</u>	<u>Amount</u>	<u>Type (cash, in-kind,</u>
Total Project Cost:	\$	Cost Share Amount:	\$
			Cost Share Percent:
			%

2. For each cost share contribution identified as an in-kind contribution, please describe how the value of the in-kind contribution was derived.

RIGHTS IN APPLICATION DATA

It is DOE policy for a grant award based on a proposal that, in consideration of the award, the Government shall obtain unlimited rights in the technical data contained in the proposal unless the Applicant marks those portions of the technical information which he asserts as "proprietary data" or specifies those portions of such technical data which are not directly related to or will not be utilized in the work to be funded under the award. Accordingly, please indicate:

- No restrictions on Government rights in the proposal technical data; or
- The following identified technical data is proprietary or is not directly related to or will not be utilized in the work to be funded under the award:

c. IDENTIFICATION OF TECHNICAL DATA WHICH IS PROPRIETARY

The Rights in Technical Data clause proposed to be used for this award may not permit the utilization of proprietary data in the performance of this award or, if the use of proprietary data is permitted, may not be adequate to meet programmatic requirements. Use of data which is proprietary may prevent you from meeting the data requirements of the award (including delivery of data). Your attention is particularly drawn to the use of Applicant's PROPRIETARY LICENSED COMPUTER SOFTWARE.

Please indicate that you have reviewed the requirements in the technical scope of work and to the best of your knowledge:

- No proprietary data will be utilized in the performance of this award.
- Proprietary data as follows will be utilized in the performance of this award:
- Applicant PROPRIETARY LICENSED COMPUTER SOFTWARE will NOT be utilized in the performance of this award.
- Applicant PROPRIETARY LICENSED COMPUTER SOFTWARE as follows will be utilized in the performance of this award:

U.S. Department of Energy
WEATHERIZATION ASSISTANCE PROGRAM

SUBGRANTEE INFORMATION

Grant #: R021680- Amendment: _____ State: IDAHO Program Year: 12

Name: Community Action Partnership Phone: (208) 746-3351
 Address 1: 124 New 6th St *Contact: Larry Stamper, Weatherization Director
 Address 2: _____ *Fax: (208) 746-5456
 City: Lewiston State: ID Zip Code: 83501
 *Email: l.stamper@cap4action.org

Tentative allocation:	\$263,979
Planned units:	34
Type of organization:	Non-profit
Sources of Labor:	Both

Counties served:
Boundary, Clearwater, Bonner, Nez Perce, Kootenai, Lewis, Benewah, Idaho, Shoshone, Latah

Congressional Districts:
1 - all counties

* These fields are optional.

Name: CCOA Aging, Weatherization and Human Services, Inc. Phone: (208) 459-0065
 Address 1: 1616 Industrial Way, Suite 102 *Contact: Ron Corta, Weatherization Director
 Address 2: _____ *Fax: (208) 455-2342
 City: Caldwell State: ID Zip Code: 83605
 *Email: rcorta@qwest.net

Tentative allocation:	\$249,335
Planned units:	32
Type of organization:	Non-profit
Sources of Labor:	Both

Counties served:
Adams, Valley, Washington, Payette, Boise, Gem, Canyon

Congressional Districts:
1 - all counties

* These fields are optional.

Name: Eastern Idaho Community Action Partnership Phone: (208) 522-5391
 Address 1: 935 E. Lincoln Road *Contact: Brad Simmons, Weatherization Director
 Address 2: _____ *Fax: (208) 523-7878
 City: Idaho Falls State: ID Zip Code: 83401
 *Email: bsimmons@eicap.org

Tentative allocation:	\$179,512
Planned units:	24
Type of organization:	Non-profit
Sources of Labor:	Both

Counties served:
Lemhi, Custer, Butte, Clark, Jefferson, Madison, Teton, Fremont, Bonneville

Congressional Districts:
2 - all counties

* These fields are optional.

U.S. Department of Energy
WEATHERIZATION ASSISTANCE PROGRAM

(12-04)

Expires 6-30-08

SUBGRANTEE INFORMATIONGrant #: RO21680-

Amendment: _____

State: IDAHOProgram Year: 12Name: El-Ada, Inc.Phone: (208) 377-0700Address 1: 701 E. 44th #1*Contact: Kevin Viggers, Weatherization Director

Address 2: _____

*Fax: (208) 377-0859City: BoiseState: IDZip Code: 83714*Email: kviggers@qwestoffice.net

Tentative allocation:	\$263,158
Planned units:	28
Type of organization:	Non-profit
Sources of Labor:	Both

Counties served:
Ada, Elmore, Owyhee

Congressional Districts:
1 and 2
2-all counties
1- all counties

* These fields are optional.

Name: South Central Community Action PartnershipPhone: (208) 733-9351Address 1: P.O. Box 531*Contact: Randy Wright, Weatherization Director

Address 2: _____

*Fax: _____

City: Twin FallsState: IDZip Code: 83303-0531*Email: randy@sccap-id.org

Tentative allocation:	\$149,872
Planned units:	21
Type of organization:	Non-profit
Sources of Labor:	Both

Counties served:
Camas, Blaine, Gooding, Jerome, Lincoln, Minidoka, Cassia, Twin Falls

Congressional Districts:
2- all counties

* These fields are optional.

Name: SouthEastern Idaho Community Action AgencyPhone: (208) 237-0991Address 1: 641 N. 8th St.*Contact: Rick Burgin, Weatherization Director

Address 2: _____

*Fax: (208) 237-3951City: PocatelloState: IDZip Code: 83405*Email: wx@seicaa.org

Tentative allocation:	\$138,274
Planned units:	19
Type of organization:	Non-profit
Sources of Labor:	Both

Counties served:
Bingham, Power, Bannock, Caribou, Oneida, Franklin, Bear Lake

Congressional Districts:
2- all counties

Name: Coeur D'Alene Tribal Housing Authority Phone: (208) 686-1927

Address 1: P.O. Box 267 *Contact: Tim Negri, Construction Director

Address 2: _____ *Fax: (208) 686-7051

City: Plummer State: ID Zip Code: 83851

*Email: tnegri@cdatribe-nsn.gov

Tentative allocation:	\$34,100
Planned units:	4
Type of organization:	Non-profit
Sources of Labor:	Both

Counties served:
Coeur D'Alene Reservation land

Congressional Districts:
1

WEATHERIZATION ANNUAL FILE WORKSHEET

Grant #: R021680- Amendment: _____ State: IDAHO Program Year: 12
 Budget Period: April 1, 2012 through March 31, 2013

II.3 Subgrantees

Grantee	City	Tentative	
		Funding*	Units*
Community Action Partnership	Lewiston	\$263,979	34
CCOA Aging, Weatherization and Human Services, Inc.	Caldwell	\$249,335	32
Eastern Idaho Community Action Partnership	Idaho Falls	\$179,512	24
El-Ada, Inc.	Boise	\$263,158	28
South Central Community Action Partnership	Twin Falls	\$149,872	21
SouthEastern Idaho Community Action Partnership	Pocatello	\$138,274	19
Coeur D'Alene Tribal Housing Authority	Plummer	\$34,100	4
Totals		\$1,278,230	162

* Funding can include non-DOE sources if included in DOE budget. Units can include those completed with non-DOE funding if included in the DOE budget.

II.4 Production Schedule

Number of Units (Excluding reweatherized)	137
Reweatherized Units	25

Average Unit Costs, including Reweatherization, Subject to DOE Program Rules*	
VEHICLES & EQUIPMENT AVERAGE COST PER DWELLING UNIT (DOE RULES)	
A Total Vehicles & Equipment (\$5,000 or more) Budget	None
B Units Weatherized	137
C Units Reweatherized	25
D Total Dwelling Units to be Weatherized and Reweatherized (B+C)	162
E Average Vehicle & Equipment Acquisition Cost per Unit (A divided by D)	N/A
AVERAGE COST PER DWELLING UNIT (DOE RULES*)	
F Total Funds for Program Operations**	\$904,247
G Total Dwelling Units to be Weatherized and Reweatherized (from line D)	162
H Average Program Operations Cost per Unit (F divided by G)	\$5,582
I Average Vehicle & Equipment Acquisition Cost per Unit (from line E)	N/A
J Total Average Cost per Dwelling (H plus I)	\$5,582

* Funding can include non-DOE sources if included in DOE budget. Units can include those completed with non-DOE funding if included in the DOE budget.

**Funds for program operations include expenditures described by 440.18(c)(1) through (9).

II.5 Energy Savings

Method used to calculate energy savings: WAP algorithm: X Other (describe below):

Estimated energy savings (Mbtus): 162 units X 30.5 MBTU = 4,941 MBtus

Other Energy Savings Method Description:

II.6 Training and Technical Assistance Plan

A. Assessment of Training Needs: Training and Technical Assistance needs are noted and discussed during annual agency on-site monitoring visits. Technical assistance is provided, but not be limited to, new agencies/ community partners and Tribes located within the boundaries of the State of Idaho.

B. Training Provided: All agencies receive a T & TA allocation in order to ensure program staff has training opportunities. CAPAI's Energy Program Coordinator assesses needs with Agency Program Managers on an individual basis to identify additional trainings not covered in the statewide prioritization to ensure consistency of service delivery and quality assurance. CAPAI coordinates all mandatory trainings and tracks attendance. In PY 12, the following trainings will be considered mandatory:

- OSHA 10 hour training for all Installer staff
- OSHA 30 hour training for all Supervisor/ Crew Chief staff

C. Training Certification: Lead Safe Work Practice training is required of all new hires within 90 days of permanent employee status. All agencies are encouraged to train program staff at all levels in OSHA, CPR/First Aid, and general safety procedures. All agencies must have at least two (2) EPA Certified Lead Renovators on staff. All contractors providing services with DOE funds must have at least one (1) EPA Certified Lead Renovator on staff to ensure compliance with current DOE guidance.

In order to achieve Auditor/Inspector Certification, all new Auditor/Inspectors must complete the Saturn Resources online training for Energy Auditor, and successfully complete a week of classroom and field Auditor/Inspector training. In order to retain this Certification, all Auditor/Inspectors must complete a minimum 10 hours of continuing education annually and perform at least 4 audits (at least 2 different fuel types).

All State of Idaho-certified Auditor/Inspector staff have received training on how to perform weatherization on mobile homes, including data entry into the EA5 energy audit application.

D. Development of T & TA Priorities: All of Idaho's Direct Service Providers have demonstrated the ability to increase production by providing energy saving measures throughout the ARRA grant period (PY 09-11). Idaho assesses Direct Service Provider productivity on a monthly basis; all Direct Service Providers consistently meet or exceed contractual unit completion estimates. Idaho is currently developing a web-based energy audit tool that will allow assessment of energy savings outside of the historical on-site monitoring period. Any anomalies noted in energy audits will allow for additional individualized training in both the energy audit tool and in providing holistic weatherization services to program participants.

Idaho has developed a Technical Advisory Committee to assist in ensuring the Idaho Weatherization Operations Manual- Section 7 has up to date technical standards and techniques and to provide technical guidance on a statewide basis. This Committee shares best practices and continually evaluates new technologies and how they can be incorporated into Idaho's Weatherization Assistance Program. Direct Service Provider Weatherization Program Managers also identify T & TA priorities within their organizations based on monitoring results and in coordination with the Energy Programs Coordinator.

E. T & TA Funding Allocation: The portion of T & TA funds allocated for program monitoring is 17%. This amount is based on actual costs incurred during PY 11 monitoring which are spread to several funding sources. The Energy Programs Coordinator and Project Manager are State Certified Auditor/Inspectors and EPA

Certified Lead Renovators. Idaho Department of Health and Welfare staff who conduct agency monitoring also hold these two certifications.

F. T & TA Activity Assessment: T & TA activities are assessed using agency T & TA reports to ensure funds are used as they are intended. The Energy Programs Coordinator will continue to provide information on available training opportunities to all Weatherization service providers.

In addition, the state will hold four quarterly Weatherization Program Directors meetings in a peer exchange-like setting. At least two of these meetings will be face-to-face. Program direction, peer roundtables, and technical issues are topics of discussion. These discussions will be held in July 2012 and January 2013. The Policy Advisory Council is also invited to attend semi-annual meetings and trainings.

Idaho will be using \$15,000 of its T&TA allocation to sponsor the Energy Out West conference (\$15,000) scheduled for April 2012.

Client Education: All participants are given materials to educate them on how to conserve energy. All participants also receive individualized education based on conditions within their home (heating type, water heater type, health and safety issues) as well as instructions regarding operation and maintenance of provided equipment (heating system, furnace filter replacement, thermostat, water heater, mechanical ventilation, and carbon monoxide/smoke alarms).

II.6 Monitoring

Monitoring activities comprise three major parts:

1. Fiscal monitoring (including a review of internal controls and agency health);
2. File reviews of completed jobs; and
3. On-Site reviews of completed jobs.

Idaho will not be utilizing the 'exemplary agency' waiver for the PY 12 grant period (April 1, 2012 through March 31, 2013). All agencies will receive on-site reviews (of completed jobs) and file reviews for program year 2012.

The dates that agencies were monitored for fiscal and on site reviews including peer exchange are as follows:

South Central Community Action Partnership	June 20 – 25, 2011
Community Action Partnership	May 23 - 27, 2011
CCOA	July 25 - 27, 2011
Eastern Idaho Community Action Partnership	July 11 – 13, 2011
SouthEastern Idaho Community Action Agency	May 9 - 11, 2011
Coeur D'Alene Tribal Housing Authority	May 17 - 18, 2011
El Ada Community Action Partnership	August 9 - 10, 2011

Projected Dates of Monitoring Visits

Monitoring visits for all agencies are scheduled between May and August, annually.

- A. Approach: Each Direct Service Provider is monitored annually by CAPAI and IDHW staff for overall health in addition to a review of internal controls. This monitoring includes on site reviews of at least 5% of completed units, participant file reviews, proper invoicing techniques, proper documentation when determining eligibility, proper designation of allowable administrative expenses between administration and

program support categories, and the practice of using DOE funds to return to previously completed homes to make adjustments or include additional measures not done on the initial visit and after the unit was reported to DOE as completed. Two network Peer Exchange Team members also accompany CAPAI and IDHW staff during on site monitoring of completed units in order to share best practices throughout the network.

- B. Visit: An exit interview is held on the final day of on site monitoring at each Direct Service Provider. A draft monitoring report is submitted to the Direct Service Provider within 10 business days and responses are due within 10 business days. Any Findings require a Corrective Action Plan to be developed by the Direct Service Provider and submitted within 30 business days. Direct Service Provider responses are incorporated into a final monitoring report and all outstanding issues are followed up by the Energy Programs Coordinator within 30 business days after receipt of the final monitoring report. Any noncompliance unresolved within forty-five (45) days will be reported to the DOE Project Officer. Any sensitive or significant noncompliance findings will be reported to the PMC immediately.
- C. Tracking and Analysis: A tracking system was developed to include program and administrative findings during the ARRA grant period. Idaho will modify this system to track findings, issues, recommended corrective actions, deliverables, due dates, responsible parties, actions taken, and final resolutions.
- D. Reporting: All Direct Service Provider monitoring visits will be summarized, including review of financial audit, monitoring results, and findings at least annually. The results will be used to identify needs, strengths, and weaknesses of the network. All materials will be available to the DOE Project Officer for review during program monitoring visits.

**U.S. Department of Energy
WEATHERIZATION ANNUAL FILE WORKSHEET (continued)**

Grant #: R021680 Amendment: _____ State: IDAHO
Budget Period: April 1, 2012 through March 31, 2013

Program Year: 11-12

II.7 DOE-Funded Leveraging Activities

Leveraging funds will be used to support activities that will leverage additional community assistance, including creation and development of new partnerships. Current leveraging partners include local property owners and the local USDA Rural Development offices. Historically, Idaho has utilized leveraging funds from partners, including utilities, in order to enhance weatherization services and/or to produce additional units. The estimated number of leveraged units to be produced during PY 12 is 152, based on PY 11 completion of leveraged units.

II.8 Policy Advisory Committee Membership

Ron Corta, Chair, CCOA Aging, Weatherization, and Human Services (Weatherization Representative)
Vacant, Office of Energy Resources (Energy Conservation Representative)
Cheryl Paoli, Idaho Power Company (Idaho Utility Representative – Southern Idaho)
Becky Eberle, Rocky Mountain Power (Idaho Utility Representative – Southeastern counties)
Lynn Young, AARP Idaho (Representative for the Elderly)
Byron Defenbach, Intermountain Gas Company (Idaho Utility Representative – Southern Idaho)
Carol Teats, CCOA- Aging, Weatherization and Human Services Community Action Partnership Association of Idaho (Community Action Agency Representative)
Amber Mausling, Living Independence Network Corporation (Representative for the Physically Challenged)
John Williams, Bonneville Power Administration (Idaho Utility Representative)
Chris Drake, Avista Utilities (Idaho Utility Representative – North and North Central counties)
Ron Beecher, IDHW State Tribal Relations (Native American Liaison)
Nancy Hylton, Idaho Public Utilities Commission
Vacant (Legislative Representative)
Ken Robinette, Executive Director, South Central Community Action Partnership (Representative for Low-Income Households)
Irma Morin, Executive Director, Community Council of Idaho (Representative for the Hispanic Community)

II.9 State Plan Hearings (send notes, minutes, or transcript to the Regional Office)

Hearing Date:	Newspapers that publicized the hearings and the dates that the notice ran.
January 31, 2012	Idaho Press Tribune- January 16-25, 2012
	Lewiston Tribune- January 16-25, 2012
	Magic Valley Times-News- January 13-23, 2012
	Idaho Statesman- January 14-25, 2012
If desired, hearing notes or transcripts may be cut and pasted into this space. CAPAI and PUC staff attended the Public Hearing. There are no notes. Please see Attachment C for the Public Hearing Sign In sheet.	

II.10 Adjustments to On-File Information

1. Update of Idaho's population, including the number of people living below the poverty line.
2. Detail of what weatherization measures are currently provided in Idaho.
3. Detail regarding DOE approval of energy audit application.

II.11 Miscellaneous

Idaho does not meet the 20% threshold for requiring development and implementation of multi-family energy audit/procedures nor does Idaho have an approved multi-family energy audit application. Idaho's multi-family units mainly consist of small buildings with individual heating and cooling systems or garden style apartments.

Idaho will submit an engineering assessment to the DOE Project Officer for approval prior to beginning work on large and/or centrally heated and cooled buildings.

Idaho will not weatherize homes provided services after 09 30 1994 with DOE funds.