

Grant Proposal Writing Course Scholarship Application



The Bureau of Rural Health & Primary Care is offering scholarships to participate in an online “Grant Proposal Writing” course offered by Fort Hays State University. The scholarship will provide full reimbursement of the course enrollment fee (\$175).

Who is eligible? The scholarship is available to staff serving Idaho Critical Access Hospitals, Rural Health Clinics, Federally Qualified Health Centers, and Free Medical Clinics. Eligible applicants also include rural non-profit EMS agencies, rural health grant writers, foundation staff, residency programs, and network representatives serving Idaho’s rural health organizations. *State of Idaho employees are not currently eligible for this scholarship program.*

More about the course: Fort Hays State University offers a two-month, online grant proposal writing course that involves no travel. Students 1) study a 100 page training manual, 2) watch a video of the teacher discussing the most important points in the manual, 3) answer study questions, 4) prepare parts of fictitious proposals, 5) interact with other students through the computer, 6) receive messages from the teacher through the computer, 7) ask the teacher questions by phone before taking a certification test, and 8) take the certification test through the computer. This course will be completed in students' homes and/or offices. The cost is \$175 per person. The grant proposal writing training program is housed within the Fort Hays State University, Department of Sociology and Social Work, where grant writing courses have been taught since 1986.

When can I take the course? The next eight-week course begins on **September 10, 2015.**

How do I apply for the scholarship? Complete a scholarship application form and submit it to the Bureau of Rural Health & Primary Care **prior** to the class start date of September 10, 2015. Applicants will be contacted within 1-2 business days with an approval or denial of the scholarship request. Applicants will be approved on a “first-come, first-served” basis.

What happens after receiving the approval? Applicants contact and pay Fort Hays State University to enroll in the course. After completing the course, the applicant submits the Invoice & Evaluation Report, and a copy of the “Certificate of Completion” along with proof of payment for the course to the Bureau of Rural Health & Primary Care for reimbursement. Individuals who do not successfully complete the course will not receive reimbursement.

Course registration: <http://www.fhsu.edu/sociology/university-grant-writing-certification-program/>

Questions? For additional information, please contact:

Ariel Foster
Bureau of Rural Health
Phone: (208) 332-7944
Email: fostera@dhw.idaho.gov



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1) **Applicant:** _____ Date: _____
Organization: _____
Address: _____
City: _____ Zip: _____
Student's Name: _____
Email: _____
Phone: _____ Fax: _____
Taxpayer ID # (If organization is to be reimbursed): _____
Social Security # (If student is to be reimbursed): _____

Scholarship request:

Total scholarship request: \$ _____ (limit \$175)

This scholarship provides reimbursement of the enrollment fee to participate in the "Grant Proposal Writing" course offered online by Fort Hays State University from September 10, 2015 to November 4, 2015. Successful course completion is required to receive reimbursement.

*Applicants must submit a copy of their "Certificate of Completion",
proof of class payment, and the Invoice & Evaluation Report
requesting reimbursement to the Bureau of Rural Health after
completing the course.*

Reimbursement requests must be received by December 1, 2015.

Signature: _____

Please submit applications, via email, fax or post, to:

Ariel Foster
Bureau of Rural Health
450 W. State St. - 4th floor
PO Box 83720
Boise, ID 83720-0036
Phone: (208) 332-7944
Fax: (208) 332-7262
Email: fostera@dhw.idaho.gov

Grant Proposal Writing Course Scholarship – Invoice & Evaluation Report

*Due upon course completion, and not later than December 1, 2015
(This form, proof of payment, and a copy of your certificate of completion are required for reimbursement)*

1) Applicant: _____ Date: _____
Organization: _____
Taxpayer ID # (If organization is to be reimbursed): _____
Social Security # (If student is to be reimbursed): _____
Address: _____
City: _____ Zip: _____
Student's Name: _____
Email: _____
Phone: _____ Fax: _____

2) Course Evaluation:

- a. What did you learn from this course? _____

- b. Please add your comments regarding this course: _____

- c. Would you recommend that the Bureau of Rural Health offer this opportunity to others in the future? Yes No

3) Scholarship reimbursement request: \$ _____ (limit \$175)

Invoice to request reimbursement/scholarship for successfully completing online "Grant Proposal Writing" course offered at Fort Hays State University from 09/10/15-11/04/15.

You must submit a copy of your "Certificate of Completion" and proof of payment with this report.

Signature: _____



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DIVISION OF PUBLIC HEALTH

