



IDAHO DEPARTMENT OF  
**HEALTH & WELFARE**

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**SUBSTANCE USE DISORDERS NEWSLETTER**

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**November / December 2011**

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No one is useless in this world  
who lightens the burden of another.

Charles Dickens

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**SUD PROGRAM UPDATES**

*Kathy Skippen*

Greetings. The continued reorganizational process has kept us busy since our last newsletter so this update is a timely one. Having recently attended BPA provider “Meet and Greets” with many of you, there were several reoccurring issues raised. We are working to address those that DHW can affect; with the most obvious being the drop in client numbers being felt by most providers.

The client population assigned to DHW that provides us with the most ability to affect referrals to providers is the PWWC population. Historically, it has been required that in order to receive referrals of pregnant women under block grant funding, a provider was required to be a specialty provider for this population with BPA. In agreeing to be in that network, the provider was agreeing to provide a number of specialized services or arrange for those services to be covered elsewhere. It was (and is) a daunting list of services. The outcome of this process has been that most pregnant clients received services as a “regular” client. With level of care and length of stay restrictions being placed on most client treatment at this point, this response for this population of client often isn’t adequate. We have decided to approach the treatment of pregnant women differently.

DHW has agreed to take all pregnant clients from our partner agencies for coverage under the block grant. BPA will

be referring these clients to providers in the geographic area of the client. You will be provided with information on the required services for these clients, and asked to either provide or coordinate an effort to provide the services needed. For those services that can't be covered in your community, we ask that your efforts be documented, and note they aren't available. This is a work in progress, so the actual process may vary some from what I have listed, but these are the basics. We believe the thinking behind the block grant focus on pregnant women was not to make the program so difficult to provide that we simply move them to another program and don't try to provide those services we can.

Another step in this process will be working with FACS to address the on-going treatment issue of their clients. Because the intent of their interaction with child protection clients is to resolve in some manner the child protection/custody concerns, when those concerns have been addressed, the client is no longer eligible for treatment under their funding. We believe we could make block grant funding available for continued services to these clients under stringent BPA clinical review. These clients would be eligible to access PWWC specialized services. Again, this process is still in development and can't be turned on overnight, but is where we are headed.

We are making one more change to services for this population. We believe the crucial part of treating PWWC clients is coordinating the services. We believe PWWC clients should receive case management services and to promote this happening are enhancing the rate for case management to \$12.00/unit for this population only. The increased unit fee will go into effect November 1st. All of this will be communicated in a more complete way by BPA in the near future.

I called our two current PWWC providers to give them a heads up on this newsletter article. I wanted them to understand we don't see these moves as diluting their client base and continue to value their services. Their response could have been predicted. They wanted what was best for clients statewide and volunteered to help in any way possible. Diana and Liz...you are greatly appreciated.

Other issues that came up in the meeting were paperwork and questionable requirements. SUD staff has worked to revise RSS forms and reporting requirements and you will be provided this new information as soon as we have it reviewed and approved. We are also working on creative new ways to address clinical supervision for clinical supervisors. (Makes me a little dizzy even writing it.) These are the areas where we started. Our intent is to keep improving the system.

Because this is the November-December issue of our newsletter...everyone at the SUD Program wishes all of you the best for the holiday season. We appreciate all you do for your clients, your communities and all of us. Have a wonderful Thanksgiving and Christmas!

## **TREATMENT FACILITY APPROVAL**

*Ryan Phillips*

In response to provider feedback, we will soon be announcing changes to case management documentation. Specifically, revised and streamlined forms for supervision, progress notes, and service planning will be posted on the Department website in the coming weeks. More importantly, the new Case Management Standards Manual will outline the rules by which agencies may develop their own forms for documenting these activities.

In short, providers will be free to tailor forms to their particular agency and/or regional needs as long as key documentation required by the Administrative Code (IDAPA) remains. We are hopeful that this change will allow maximum flexibility for agencies as they work to accommodate multiple referral sources and a diverse client base. Please contact Ryan Phillips at [phillipr@dhw.idaho.gov](mailto:phillipr@dhw.idaho.gov) or 208-334-6610 if you have any questions.

## **QUALIFIED SUBSTANCE USE DISORDER PROFESSIONALS**

*John Kirsch*

**GAIN Site Interviewer Training** is scheduled at workshop locations throughout Idaho in Academic Year 2011/2012. This information will be posted to the DHW SUD Website for future reference:

<http://www.healthandwelfare.idaho.gov/Medical/SubstanceUseDisorders/InformationforProviders/WITSGAIN/tabid/781/Default.aspx>

Persons eligible to be reimbursed for participation in this project are:

- Currently employed Qualified Substance Use Disorders Professionals (QSUDP) or Qualified Substance Use Disorders Professional Trainees (QSUDPT);
- Approved Substance Use Disorders Professionals or Substance Use Disorders Professional Trainees as per IDAPA 16.07.20 (subsections 218 or 223) and;
- Students in their final semester of addiction studies courses preparatory to taking their ISAS certification test.

The DHW SUD program will reimburse \$300.00 each for up to 30 Site Interviewers who earn their GAIN Site Interviewer Certification through this program being coordinated by the DHW SUD Program. Reimbursement can be made to the new GAIN Site Interviewer or his/her sponsor.

Training and QA costs are the responsibility of the GAIN Site Interviewer Trainee and/or his/her sponsor.

Following is contact information for each of the scheduled workshops and for each of the trainers registered to provide QA review and written critique services.

**GAIN Site Interviewer training** workshops are available for up to 6 students at each of the following colleges and universities as listed:

- **BSU** November 2011 - contact Dr. Ken Coll at: [kcoll@boisestate.edu](mailto:kcoll@boisestate.edu) or 208-426-1991 (Boise)
- **ISU** Jan 26-27, 2012 - contact Matt Andersen at: [andemat2@isu.edu](mailto:andemat2@isu.edu) or 208-681-6607 (Pocatello)
- **LCSC** Jan 27-28/Feb 3-4, 2012 – contact Robert Hayes at: [BHayes@lcsc.edu](mailto:BHayes@lcsc.edu) , or 208-792-2827 (Lewiston)
- **CSI** March 29-30, 2012 - contact Mary Christie at: [mchristy@csi.edu](mailto:mchristy@csi.edu) or 208-732-6713 (Twin Falls)
- **U of I** May 19 & 20, 2012 – contact Dr. Steve Meier at: [smeier@uidaho.edu](mailto:smeier@uidaho.edu) or 208-885-767 (Moscow)

## **GAIN Trainer List to provide QA Review and Written Critique Services**

### **Jared Bingham**

- Name of Trainer: Jared Bingham
- Agency Name: D7 Treatment
- Address: 254 E. Street, Idaho Falls, ID 83402
- Phone number: (208)705-6048
- E-mail contact: [jbingham@co.bonneville.id.us](mailto:jbingham@co.bonneville.id.us)
- Dates available: I can be available for all of the dates listed

- One (1) trainee from each workshop on the list

### **Jaime Goffin**

- Name of Trainer: Jaime Goffin
- Agency Name N/A
- Address: 187 Woodridge Drive, Twin Falls, ID
- Phone number 208-316-7103
- E-mail contact [jaimegoffin@gmail.com](mailto:jaimegoffin@gmail.com) or [Jaime.goffin@bpahealth.com](mailto:Jaime.goffin@bpahealth.com)
- Dates available: as needed to complete QA process- flexible hours/ Available for CSI workshop One (1) trainee from each workshop on the list
- One (1) trainee from each workshop on the list

### **Rusty O'Leary**

- Name of Trainer: Rusty O'Leary
- Agency Name: Mountain States Chemical Dependency
- Address: 1305 2<sup>nd</sup> Street S, Suite 201, Nampa, ID 83651
- Phone number: 208-463-0202; fax 208-463-0205
- E-mail contact : [rusty@qwestoffice.net](mailto:rusty@qwestoffice.net)
- Dates available: all
- Up to three (3) trainees from each workshop on the list

### **Sherri Molina**

- Name of Trainer: Sherri Molina
- Agency Name : Private Individual
- Address: 431 Clover Ln Jerome, ID 83338
- Phone number: 208-539-9228
- E-mail contact: [molinas@dhw.idaho.gov](mailto:molinas@dhw.idaho.gov) or [molinash@live.com](mailto:molinash@live.com)
- Dates available: Dec. 2011; March 2012; May 2012 – Tape review Can observe in the Twin Falls Area in the evening hours.
- Up to two (2) trainees from each workshop on the list

### **Deanna Smith**

- Name of Trainer: Deanna Smith
- Agency Name: Sixth Judicial District
- Address : 2479 N. Furgeson Lane, Inkom, Id 83245
- Phone number: 208-241-7681
- E-mail contact: [dsmith@bannockcounty.us](mailto:dsmith@bannockcounty.us)
- Dates available: Any
- Up to two (2) trainees from each workshop on the list

### **Mary Christy**

- Name of Trainer: Mary Christy
- Agency Name : CSI Addiction Studies
- Address : PO Box 1238, Twin Falls, Idaho 83303-1238
- Phone Number: 208-732-6713 or 208-670-1278
- E-mail contact: [mchristy@csi.edu](mailto:mchristy@csi.edu)
- Dates available: CSI only
- Up to two (2) trainees from CSI only

### **Chestnut Health Systems**

- Name of Contact: Georgia Larson
- Agency Name : Chestnut Health Systems
- Address: Lighthouse Institute, 448 Wylie Drive, Normal, IL 61761
- E-mail contact: [glarson@chestnut.org](mailto:glarson@chestnut.org)
- Dates Available: All
- Will provide QA to any additional SI Trainees not being served by LTs

If you have additional questions, contact John Kirsch at [kirschj@dhw.idaho.gov](mailto:kirschj@dhw.idaho.gov)

## Clinical Supervision

Look for the following on the DHWSUD Qualified Professionals Website:

<http://www.healthandwelfare.idaho.gov/Medical/SubstanceUseDisorders/InformationforProviders/QualifiedProfessionals/tabid/1004/Default.aspx>

How to Manual for Clinical Supervision in Idaho:

Beginning December 1, 2011 - look for major updates to clinical supervision requirements which are consistent with a preponderance of provider comments and requests.

### Clinical Supervision Checklist

For clinical supervisors who have continued to be employed by the same DHW Licensed SUD Treatment Facility since before May 1, 2010, there is no requirement that you be approved as a clinical supervisor under IDAPA 16.07.20.216.02. However, if in the future, you plan to accept employment as a clinical supervisor in any other DHW Licensed SUD Treatment Facility, you must first be approved by SUD as a clinical supervisor under IDAPA 16.07.20.216.02.

### DHW/Chestnut statewide contract: data reporting relative to GAIN I Assessments

One of the primary characteristics of the GAIN is it's ability to provide a rich data base that addresses relative characteristics and circumstances of participants that are assessed using the GAIN I. Data reports will be made available in Excel which are then able to be converted into Power Point presentations.

Contract and Partner Agencies will be notified with details of the data services to include; Self directed web based training; opportunity for monthly editing, data cleaning and mentoring; quarterly site profile statistical reports with two site comparisons, and; quarterly site profile review call/webinar to help staff understand and report and data and encourage its use.

### **WITS/GAIN**

*Treena Clark*

We have completed the requirements for the full WITS system and are well into the testing phase of the modifications being made. There is a great deal of initial set-up that needs to be done in the Production site in preparation of a statewide roll out. We will begin the initial set-up process as testing is completed; as this is done, providers will see expanded functionalities and options. At the same time, we continue to build an implementation plan and develop strategies for transitioning from the current system to WITS.

Below is a high level list of functionalities included in the Idaho WITS system:

#### ***Client Profile/Intake:***

Collects client demographic data and identifying information, including TEDS/NOMs/SOMMS data, about a client to initiate treatment services.

#### ***Admission/Discharge:***

Collects TEDS/NOMs/SOMMS data at admission and discharge, as well as other clinically useful information, such as ASAM recommendations, regarding the client's episode of care.

***Program Enrollment:***

Tracks client enrollment in services throughout an episode of care, including assessment and changes in level of care. Collects required TEDS/NOMS data at change in level of care.

***Treatment Team/Plan/Review:***

Allows providers to create and manage treatment plans in a standardized format, tying together problems, goals, objectives and interventions. Signed plans can be formally reviewed on a periodic basis, Treatment Team members can be assigned, including staff and outside contacts.

***Progress Notes:***

Provides a systematic way to record all billable and non-billable encounters with clients, and easily tie these to a service code, location, diagnosis and other information needed for billing.

***Group List:***

Allows providers to create and edit groups, client sessions and group notes.

***Consent and Referral:***

Follows HIPAA as well as 42 CFR regulations. Allows providers to record client consents, share consented client information with other agencies, and refer clients to other agencies for additional services.

***ATR Voucher Management System:***

Provides a systematic way to monitor the ATR grant. Is designed to capture required information specific to the ATR grant, including GPRA collection.

***Contract Management:***

Allows MSC to manage provider contracts, review and monitor treatment services and monitor burn rate of state funds.

***Referral Based Authorization/Voucher Management:***

Allows MSC to screen clients, manage client services, authorize care and refer client to provider for services. Allows providers to track authorizations and request re-authorization for services.

***Billing:***

Complete billing system that allows for automated adjudication and processing of claims for state-funded services.

**ATR-3**

*Michael Bartlett*

The first year of the ATR grant ended September 30, 2011. The grant provided funding for treatment and RSS for 816 clients including adult misdemeanants, adolescents, and the military population. The target client number for the ATR grant to serve for year 2 is 1,331 clients. There will be additional program developments for year 2 including the ongoing development of ATR adolescent safe and sober housing. There are 4 providers that have been approved to provide this service. DHW and BPA are currently working on implementation of this program.

DHW is also considering expanding ATR services to the dependents of military members and veterans. Several providers have identified this as an unmet need for the military population as Tri-Care will not cover substance abuse treatment for dependents of military members. The Staff at Gowen Field have delivered the trainings for providers and stakeholders on military culture which was well received. DHW, BPA, and Mary Kelly from the Idaho National

Guard will be discussing additional trainings related to treating the military population in the near future.

## **BPA**

*Sandy Colling*

In September:

1. The BPA Frontline Team maintained a 90.3% service level for the month of August!
2. They completed 458 phone screenings in September. Out of those screenings 199 clients did not meet current priorities; we provided these clients with additional community resources.
3. BPA's Care Management Team is processing all documents, including the CSR forms a half a day ahead of the processing turn-around time requirement of 2 days!
4. BPA's Claims Team:
  - a. 99.16% of claims were **processed** within 10 days!
  - b. 100% of claims were **paid** within 30 days.

Thanks for your patience as we implement all the changes needed for the SUDS reorganization!

## **IDAPA CODE FAQ**

Have questions about IDAPA ....get them answered here. Email your questions to Ryan Phillips at [phillipr@dhw.idaho.gov](mailto:phillipr@dhw.idaho.gov). Each month we will include a frequently asked question and will update a FAQ section on our website for your reference. Check it out at <http://adm.idaho.gov/adminrules/rules/idapa16/0720.pdf>

**FAQ #1** Do all staff need an annual TB test? Why? Can they still work with clients if they test positive?

Yes, all staff members, volunteers, and interns must have a TB test upon employment and annually thereafter. In addition, each agency must establish policies and procedures to ensure the proper documentation of this testing. The purpose, of course, is to reduce the spread of TB by identifying and treating those with active (infectious) TB. These measures are particularly important when treating individuals for substance abuse/addiction. Due to suppressed immunity, research indicates that those with a history of substance abuse are at significantly increased risk to 1.) become infected, 2.) exhibit more severe symptoms (cough, weakness/fatigue, chills, fever), and 3.) respond poorly to treatments. For this reason, staff members that have active TB must be restricted from employment until it is determined by laboratory evaluation that the TB is non-infectious. For more information please reference IDAPA Code [16.07.20.210.01.k](#)

## **NEWSLETTER QUESTIONS**

If you have questions or concerns about the SUDs Newsletter or to be added to our direct email list please email Danielle Miller, [millerd@dhw.idaho.gov](mailto:millerd@dhw.idaho.gov).