EMS Education & Examinations Rule Task Force February 23, 2011 Oxford Suites

1426 S. Entertainment Ave., Boise, Idaho 83709

TASK FORCE MEMBER ATTENDEES: Mary Anne Pace, Tom McLean, Rod Piller, Mark Zandhuisen, Lynette Sharp, John Lewis, Barbara Clark, Les Eaves (for Janis Nelsen), Gordy Kokx

EMS Bureau Staff: Wayne Denny, Marc Essary, Season Woods, Diana Hone

Visitors: Scott Reaser, Loralei Sturkie

Introductions

Mary Anne Pace opened the meeting at 9:00

Les Eaves moved to accept the January 26, 2011, minutes as presented. Lynette Sharp seconded.

Rule Content Discussion

The task force worked from the 2-23-11 ERTF Questions document along with the ICEE Standards and Guidelines created by an Idaho EMS task force a few years ago, as well as the NASEMSO EMS Instructor Qualifications template.

The task force discussed accrediting programs versus approving each course, as done today. A tiered approach may be the most desirable where some organizations could get program approval and other's course by course approval. They also discussed instructor qualifications and renewal of certification. Requiring an Education Medical Supervision Plan which would explain the medical director's role in reviewing curriculum and making sure tests are medically accurate was considered. The task force is concerned about quality EMS education outcomes and being able to hold someone accountable for inadequate planning and results. There was concern about the rules becoming too exclusionary. There was a desire to hold the primary instructor accountable and yet allow for flexibility in delivery. Requirements need to be clear and measurable. The sections of the ERTF Question document that were updated are listed below.

Wayne Denny, EMS Bureau standards and compliance section manager, reminded the group that the goal for the rule writing is not to make things more complicated but to make EMS education in Idaho effective and better than today.

In discussing the new rules with the Deputy Attorney General recently, Wayne asked what the bureau's role would be regarding complaints received from students about educational institutions taking their money and not giving them adequate education. Wayne asked if the bureau has a role in protecting the students from the educator financially. The Deputy Attorney General's answer was absolutely not. That is the Board of Education's responsibility. The EMS Bureau's role is protection of the public by ensuring quality EMS education. Our charge is to make sure that the education is based on the correct curriculum and that the student is actually taught those things.

Season Woods, EMS Bureau education compliance specialist, further explained that the bureau has authority to approve programs that are quality, disapprove programs that have poor outcome, and to make sure the students are receiving an education that is correct and in line with what the approved curriculum is. However

the current rules are so vague they do not give the bureau the power to disapprove much of anything and instructors are instructors for life once they receive approval. Season listed some of the common problems:

- Course application does not meet appropriate student to instructor ratio.
- They don't know which education standard they are teaching to. National Education Standards or National Standard Curricula? They say, "What is that?"
- No exam planned for their students at the end of the course.
- Not aware of the Idaho specific stuff. They don't realize LZO is a required component of initial course, nor are they aware of POST and Safe Haven.
- No schedule or outline which shows they have done some planning. Once the outline is
 received it does not reflect the total number of hours they said they were going to teach on the
 application.
- Courses are not happening when they say they are going to.
- Some instructors are really bad and there is no avenue to get rid of them or warn students not to attend their class.
- Currently, if a course application is received and the criteria are met, the bureau cannot deny approval, even if the course was started before the application was submitted for approval.

ERTF Questions – sections updated 2-23-11

Sponsors

What are the requirements to teach an EMR, EMT, AEMT or Paramedic class in Idaho?

- o Initial Courses
- o CEUs

Programs/Courses

Is EMS education delivered in a programmatic manner?

- o Tiers
 - o Programs
 - o Courses
- Consensus yes (provision for frontier)

What defines a good program?

- o Equipment list (define according to ICEE and EMSAC Ed Sub)
- o Time split (Along with our 120 hours of our course, 80% will be lecture, 20% will be hands on)
- o Minimum years of instructor (experience before programmatic approval)
- o Must follow 70% min pass rate (How often is this checked and reviewed?)

What are the requirements for program approval by the state?

- CoAEMSP Accreditation for Paramedic level programs
- Medical Oversight (all levels)
 - Responsibilities: The medical director is responsible for all medical aspects of the program, including but not limited to:
 - Review and approval of the educational content and program curriculum to certify its ongoing appropriateness and medical accuracy
 - Review and approval of the quality of medical instruction, supervision, and evaluation of the students in all areas of the program
 - Attesting to the competence of each graduate of the program in the cognitive, psychomotor,

and affective domains

- Responsibility for cooperative involvement with the program director
- Adequate controls to assure the quality of any delegated responsibilities.
- o Qualifications: The medical director must:
 - Be a Doctor of Osteopathy (DO), or Medical Doctor (MD) currently licensed to practice
 medicine within the State of Idaho, with experience and current knowledge of emergency care
 of acutely ill and injured patients.
 - Have adequate training or experience in the delivery of out-of-hospital emergency care, including the proper care and transport of patients, medical direction, and quality improvement in out-of-hospital care
 - Demonstrate interest in EMS through annual education
 - Complete the EMS Medical Director course
- o Educational MSP
 - How is the physician going to review the content of curriculum?
 - How is the physician going to review exam questions?
 - How is the physician going to verify terminal competency?
 - How is the physician going to ensure ongoing compliance with Educational Program standards?
- Curriculum
- o Personnel
- o Annual update
- Equipment
- o Facilities
- o Record Keeping
- Audit/Investigation
- > Performance evaluation
 - o Student surveys
 - o Pass/Fail rates

What are the requirements for course approval by the state?

- Medical Oversight (AEMT or Paramedic)
- Educational MSP
- o Curriculum
- o Personnel
- Annual update
- o Equipment
- o Facilities
- o Record Keeping
- Audit/Investigation
- o Performance evaluation
 - o Student surveys
 - Pass/Fail rates

Are Paramedic, AEMT, EMT, and EMR programs managed/regulated differently?

- o Maybe
- o No

Instructors

Should an instructor applicant have to complete a Criminal History Background Check (CHBC)?

o Yes

Are instructors certified for life?

o No

How often should they have to recertify?

- o Paramedic and AEMT Instructors, every two years
- o EMR and EMT Instructors, every three years

Requirements for initial instructor certification

- o EMR
 - o CHBC (within the last three years)
 - Instructor Orientation within 24 months
 - AHA Core Content Instructor Course or a course that meets the requirements of an Adult Methodology Course
 - o Licensed at or above the level they intend to teach for a minimum of three years
 - Currently licensed or holding a Certificate of Eligibility in Idaho at or above the level they intend to teach
- o EMT/AEMT/Paramedic
 - o CHBC (within the last three years)
 - o Instructor Orientation within 24 months
 - o Course(s) that meet(s) the requirements of an Adult Methodology Course
 - o Licensed at or above the level they intend to teach for a minimum of three years
 - Currently licensed or holding a Certificate of Eligibility in Idaho at or above the level they intend to teach

Instructor responsibilities

- Delivery of skill and lecture lessons and supervision of skills training to satisfy program goals, course objectives and curriculum requirements
- o Review and monitoring of all adjunct faculty to assure compliance with course objectives
- o Evaluation of student performance and competency during labs, didactic, clinical, and field internship training
- o Documentation of student performance and competency
- Orientation of all adjunct faculty, clinical preceptors, and field internship preceptors to the training course objectives consistent with the educational standard for the level of training

Program Administrative Staff

What are the requirements for the various administrative positions?

- Primary Instructor: The primary instructor is responsible for the instruction of the institutionally accepted curriculum. The individual is qualified to teach the entire curriculum including didactic and psychomotor skills necessary for a student to complete the course. The primary instructor's signature is required for "complete" student documentation, and represents this level of responsibility. Authorized to teach everything at or below their level of certification.
- o **Adjunct Faculty:** The guest lecturer is qualified to teach a portion of the institutionally accepted curriculum but not the entire course, with the guidance of the primary instructor.

Medical Direction

What are the responsibilities of the medical director?

- o Curriculum review
- o Exam and answer review
- o Determine terminal competence

Next Meeting

It was determined to meet for two days next month to keep the momentum going and try to get more accomplished.

Next meeting: March 23&24 - Courtyard by Marriot in Meridian, 1789 S. Eagle Road

Mary Anne adjourned the meeting at 4:00 pm.