



May 27, 2009

To: All State Funded SUD Treatment and RSS Providers

From: Business Psychology Associates

RE: Census Management

Attached is the communication from the Department of Health & Welfare dated May 19, 2009 informing the provider network that BPA has been requested to increase census management practices.

BPA is working diligently with the Department to meet the requirements of census management based on client population and the spending rate. BPA will directly admit Pregnant Women, Specialty Court Clients, 19-2524, 20-520(i), and Medicaid clients. All other client populations may be subject to the waiting lists as follows:

- Statewide treatment census will be reviewed weekly to determine the availability of treatment funding for any clients not affiliated with the populations listed above.
- BPA will continue to screen all potential clients and, if needed, will issue wait list authorization vouchers to the provider.
- BPA will work with the Department of Health and Welfare to manage services in accordance with the ICSA service budgets. Within budget categories, clients will be removed from the wait list on a first call, first served basis.
- Client discharge by providers will be imperative to facilitate client placement as census measures allow.

Your Agencies can assist this process in the following ways:

- Provide timely and accurate discharge data
- Encourage eligible clients (most notably pregnant women and adolescents) to enroll in Medicaid; submitting a Medicaid number to BPA will increase the available Treatment and Recovery Support Services funding for other clients
- Regularly review all clients for possible transitions in level of care
- Maintain accuracy with the authorized level of care consistent with the level of care actually being provided
- Regularly update financial eligibility
- Submit claims timely and accurately

By providing the information above your agencies have a positive impact on the data utilized to report the number of clients in care, level of care, spending rates, and budget needs.

If you have any questions please feel free to contact your Regional Coordinator.

Regional Coordinators

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