



February 8, 2010

**To: All State Funded Substance Use Disorder Treatment Providers**

**Re: New “Clinical Supervision Audit tool”**

Business Psychology Associates (BPA) has revised the Clinical Supervision Audit instrument to adequately reflect the Clinical Supervision process per the NFATTC model and the “How to Manual” as outlined by the Department of Health and Welfare- SUD Bureau. *(Please see attached instrument).*

This instrument will prove to be a valid and reliable tool in evidencing compliance with Clinical Supervision practices within the network and ensuring quality supervision and professional development of Qualified Professional (QP) and Qualified Professional Trainee (QPT) staff.

The use of this new instrument will begin February 15, 2010. Below is an explanation as to how the Clinical Supervision Audit will be scored along with the audit schedule and expectancies for those providers with an Action Plan.

- Provider’s results for the Clinical Supervision Audit will be scored. Providers with a score of 80% or higher will be placed on an annual audit schedule.
- If a provider scores below 80% on the audit the provider will create a corrective action plan and submit it to BPA within 10 business days. The provider will be audited every three months until scores are above 80% and then be placed on an annual audit schedule. Two consecutive audits that score below 80% may result in inactivation, recoupment of claims dollars and loss of incentive dollars.

If you have questions about the new audit form, please contact your BPA Regional Coordinator.

Thanks,

**BPA Provider Network Management**

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