



IDAHO DEPARTMENT OF
HEALTH & WELFARE

Adopting, Implementing or Upgrading to Certified Electronic Health Record Technology & Becoming a Vendor with the State of Idaho

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Key Questions

- What is the Medicaid EHR Incentive Program?
- What will the application process look like?
- How do you define adopting, implementing or upgrading (AIU)?
- How do I know if I qualify for AIU?
- What documentation is required to meet AIU?
- Who must become a vendor with the state of Idaho?
- What is the process for becoming a vendor?
- Where can I find additional resources?

What is the EHR Incentive Program?

- ARRA signed in 2009, included HITECH Act
- HITECH Act allows CMS to provide financial incentives to encourage adoption, implementation, upgrade of EHR technology to reach meaningful use
- Medicare incentive program run by CMS, Medicaid program run by the states
- 100% of the incentive payment from federal government; program administration is 90/10 match

What does the application process look like?

1. Provider registers at CMS 'R and A' System
 - Eligible professionals (EPs) may register only when the state application system goes live, dual eligible hospitals may register now
 - This data is sent to Idaho Medicaid
2. Medicaid completes preliminary verification and notifies the provider that it is time to apply/attest, sends web-link
3. Provider completes the application/attestation
4. Medicaid completes eligibility determination, notifies CMS and the provider, payments made to those who qualify

How do you define adopting, implementing or upgrading (AIU)?

42 CFR 495.302 defines AIU as any of the following

- (a) acquiring, purchasing or securing access to certified EHR technology
- (b) Installing or commencing utilization of certified EHR technology capable of meeting meaningful use requirements, or
- (c) Expanding the available functionality of certified EHR technology capable of meeting meaningful use requirements at the practice site, including staffing, maintenance, and training, or upgrade from exiting EHR technology to certified EHR technology per the EHR certification criteria published by the Office of the national Coordinator of Health Information Technology (ONC)

What are some examples of AIU?

Adopted - Acquired

- E.g.: Evidence of purchase with a contract or like documentation

Implemented – Started Using

- E.g.: Staff training, data entry of patient data into EHR

Upgraded – Expanded Existing EHR

- Upgraded to certified EHR technology or added new functionality to your current technology to meet the definition of a certified EHR

What makes AIU different from other program years?

- **AIU is an option for first year participation only**
- **AIU is not subject to a reporting period**
- **If you are a hospital already demonstrating MU for Medicare, you automatically meet the Medicaid year one AIU requirement**

How do I ensure my technology is certified?

- Go to the ONC CHPL website: <http://healthit.hhs.gov/chpl>
- Select your practice type: Ambulatory or Inpatient
- Search for EHR Products by browsing all products, searching by product name or searching by criteria met
- Add product(s) to your cart to determine if your product(s) meet 100% of the CMS required criteria
- Request a CMS EHR Certification ID for CMS attestation
- The CMS EHR Certification ID contains 15 alphanumeric characters



STEP 2: SEARCH FOR CERTIFIED EHR PRODUCTS

Use the browse all products, search by product name or search by criteria met to search for certified EHR products.

Browse All Ambulatory Products

Search by Name or CHPL Product Number:

Select search type:

Search for:

Search by Criteria Met

Important Clarification

- The Product Number issued to your vendor for each certified technology is different than the CMS EHR Certification ID. Only a CMS EHR Certification ID obtained through the CHPL will be accepted at attestation
- You do not need this number when you register at the CMS registration site. You will need it when you attest to Idaho Medicaid

How will the state validate AIU?

- Idaho will require you attach documentation to support AIU when you apply/attest
- Supporting documentation may include:
 - A signed vendor contract
 - User agreement
 - Receipt of purchase
 - Lease agreement
 - Other legally binding documentation

Documentation must....

- Identify the specific EHR technology (product name and version) and the modules being adopted or already in use
- Indicate that certified EHR technology has been acquired, purchased, or a third party EHR vendor is under contract such that financial documents have been processed and are available
- Be a legally binding business record or transaction, rather than a promise, pledge, or plan

Documentation cont'd

- **License information is required as well for EPs, not hospitals**
- **Eligible hospitals that have been declared meaningful users for Medicare DO NOT need to submit AIU documentation to Medicaid**

New Subject – Lets Talk about Becoming a Vendor

- Because the current claims processing system is not being used to make incentive payments, the recipient of the incentive payment must be enrolled as a vendor with the state
- Eligible professionals may reassign their payment to the clinic or organization, thus that clinic or organization must be enrolled as a vendor

Be Sure You are A Vendor

If you are unsure if you are currently enrolled as a vendor, call the Idaho Medicaid EHR Incentive Program helpdesk at (208) 332-7989

If you are not enrolled as a vendor, visit www.MediciadEHR.dhw.idaho.gov to learn how to become a vendor (may take up to two weeks)

When you become a vendor....

You will be given two options:

1. Receive a paper warrant and paper remittance advices (RAs)
 - Complete a W-9 form
2. Receive a direct deposit
 - Complete a Combined Substitute W-9/EFT Direct Deposit Authorization Form, mailed along with a voided check
 - Will not receive a paper warrant or RA

Send Vendor Forms to Program Via:

Completed W-9 form can be emailed to:
EHRIncentives@dhw.idaho.gov

Or faxed to: 208-334-6515

Direct Deposit form and voided check must be mailed to:
EHR Incentive Program
Division of Medicaid
PO Box 83720
Boise, ID 83720-0009

Key Takeaways

- ✓ The state will require submission of supporting documentation for AIU before payment is approved
- ✓ Focus on AIU with an eye on Meaningful Use
 - AIU is for the first participation year only
 - Must use certified EHR technology
 - No reporting period for AIU
- ✓ The recipient of the EHR incentive payment must be enrolled as a vendor with the State of Idaho, payment will not be approved otherwise

What Can You Do Now?

- Identify a subject matter expert now
- Get your CMS EHR certification # now
- Decide your patient volume approach (individual vs. proxy) identify your 90 day period, calculate the patient volume, EPs can complete a patient volume data report (see informational papers)
- Get the AIU documentation gathered and ready
- If you are an RHC or FQHC, complete and submit a provider roster form to Medicaid (see papers)

Helpful Resources

- Idaho Medicaid EHR Incentive Program Website
www.MedicaidEHR.dhw.idaho.gov (“Ask the Program”)
- CMS EHR Incentive Program Website
www.cms.gov/EHRIncentivePrograms
 - Frequently Asked Questions (FAQs)
 - Meaningful Use Attestation Calculator
 - Attestation User Guides
 - Listserv
- HHS Office of National Coordinator Health IT -certified EHR technology list <http://healthit.hhs.gov/CHPL>

Additional Information

- Sign up for e-mail updates by visiting the Idaho Medicaid EHR Incentive Program Website www.MedicaidEHR.dhw.idaho.gov and click on “*Sign up for email updates*”
- Submit questions by visiting the Idaho Medicaid EHR Incentive Program Website and click on the email link in the “*Ask the Program*” section

Thank you for your participation!

- Presentation and recording will be available on our website, www.MedicaidEHR.dhw.idaho.gov
- We will be capturing and posting a transcript of this presentation, including questions and answers
- If you have additional questions, please email us at EHRIncentives@dhw.idaho.gov

FYI

**Reference Slides Follow, will not be
discussed during this presentation**

Idaho Medicaid Timeline

- Idaho Incentive Management System (IIMS) is currently being tested
- Testing should be completed in May, piloting with a few providers the end of May
- Hospital payment calculations currently in process for dual eligible registered hospitals
- Provider trainings will continue through the end of May
- Go live TBD based on testing and system changes needed

Important Information

On the Idaho website, www.MedicaidEHR.dhw.idaho.gov you will find the following informational papers:

- Enrolling as a Vendor
- Eligible Professional Patient Volume Calculation
- Children's Health Insurance and Patient Volume
- Provider Roster Form for FQHCs and RHCs
- Adopt, Implement or Upgrade (AIU)
- Special Issues for FQHCs and RHCs
- Payment Reassignment
- Group Proxy Calculation
- Getting a CMS EHR Certification Identification #

WIREC's Contact Information

WIREC is there to provide technical assistance to providers to better understand their services. Please visit them at www.wirecqh.org or phone them at (208) 364-9700 or 1 (800) 949-7536

Washington Idaho

Regional Extension Center (WIREC)

- Determine eligibility for the EHR incentive programs and help providers navigate the registration process
- Select the most cost-effective EHR for your practice
- Plan a successful EHR implementation
- Enhance administrative and clinical workflows
- Assess and meet training needs
- Achieve meaningful use of HIT
- Maximize HIT incentive payments
- Improve the value and quality of patient care