HEALTH & WELFARE

LESLIE M. CLEMENT - Administrator DIVISION OF MEDICAID Post Office Box 83720 Boise, Idaho 83720-0009 PHONE: (208) 334-5747 FAX: (208) 364-1811

April 21, 2011

MEDICAID INFORMATION RELEASE MA11-07

To:

Service Coordination Agencies

From:

Leslie M. Clement, Administrator

Division of Medicaid

Subject:

Service Coordination Cost Survey

During the week of April 25, 2011, Idaho Medicaid will distribute a cost survey to all service coordination agencies in order to comply with a Federal court order. The cost information obtained from this survey will assist the department to calculate a reimbursement rate for service coordination services that is reasonably related to an efficient provider's costs. It is critically important that all service coordination providers participate in the survey in order to obtain a valid sampling of actual cost data.

The department does have the authority to audit the survey data pursuant to Administrative Rules *IDAPA* 16.03.09.305.01 "Scope of System Reimbursement Audits", so it is important to make sure your completed survey reflects accurate data.

Service Coordination providers are asked to do the following:

- When you receive the survey please provide all the requested data. If you want to fill out an electronic Excel version of the survey, please go to www.healthandwelfare.idaho.gov and click on the Provider tab, then the Medicaid Provider link and you will find the survey link at the top of the right hand column. Download the survey to your computer, fill it out, and email the completed form to KellermR@dhw.idaho.gov.
- All data entered on the survey should be for the calendar year 2010. The survey data will be confidential.
- Return the survey by June 01, 2011 to:

Division of Medicaid Attn: Financial Specialist Senior P.O. Box 83720 Boise, ID 83720-009

On May 18, 2011, Idaho Medicaid will conduct a meeting to answer questions regarding the survey from 1-2 p.m., at the central office located at 3232 Elder Street in Boise, ID. Providers can also attend the meeting via conference call by calling (888) 706-6468, and entering the participant code 370623.

If you have any questions concerning the survey, please contact the Financial Specialist Senior at (208) 364-1994. Thank you for your participation in the Idaho Medicaid Program.

LMC/rs

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